Softrak
Packages of Intelligence

Adagio® Catalog

12th Edition

Includes Adagio modules and 3rd party products

Elegant, intelligent accounting

Adagio

Adagio by Softrak

Adagio Accounting software is designed for organizations that manage $2 to $100 million in sales/revenue, with significant transaction volume and at least one person responsible for managing those transactions. Most Adagio users do not have their own IT department, but prefer to rely on a consultant. This modular accounting system combines a batch interface for control and security with online processing for order entry and inventory.

Organizations that use Adagio Accounting

Adagio is a good fit for many types of organizations. The features in its modules and the 3rd party modules that integrate with Adagio make it especially well suited for these:

- Distribution
- Professional Services
- Canadian First Nation
- Point of Sale
- Service Organization
- Public Accounting
- Non-profit/Not for Profit
- Contracting/Building

What software do you use?

Most Adagio users came from ACCPAC® Plus™ for DOS, Accpac for Windows™, QuickBooks® or Simply Accounting™.

Entry Level Accounting Software

If your company has outgrown entry level accounting software such as QuickBooks or Simply Accounting and you need more security, flexibility and features, it's time to look at Adagio.

ACCPAC Plus

Because Adagio shares a common heritage with ACCPAC Plus, there is no data conversion required when moving to Adagio. In fact, the procedures are so similar between Adagio and ACCPAC Plus that no training is required for the move, just a simple orientation. If you use ACCPAC Plus, you'll appreciate that a mouse is not required for any data entry in Adagio. In fact, your dealer or consultant can send you a free Adagio unMouse Pad which shows the standard Windows keyboard shortcuts that speed data entry.

Accpac for Windows or Sage Accpac ERP

Many former ACCPAC Plus users, who moved to Accpac for Windows before Adagio was available, have since moved up to Adagio for the speed, convenience, and lower cost of maintenance.

Things Adagio Users Love

"The amazing Financial Reporter. For organizations that manage through their financial statements, Adagio Ledger's Financial Reporter is second to none. The reporter combines complete statement design flexibility and formatting with ease of use".

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Many programs from 3rd party developers are well integrated with Adagio. These solutions, including some for specific business types, make Adagio a "perfect fit".

Evaluation, implementation, training, and support (p45)

Your accounting solution is not just software. Your system is supported by a network of consultants, dealers, and developers.

Technical details (p46)

This section describes single and multi-user access, multi-currency features, upgrades & service packs as well as the recommended system requirements for Adagio.

Recommended System Requirements for Adagio

- Workstation Operating System: Windows XP, Windows Vista, Windows 7.
- Workstation CPU: 2 GHz with 4 GByte RAM recommended for Windows Vista and 7; 2 GByte RAM may be used; 1 GHz with 1 GByte RAM may be used on XP.
- Workstation Disk Drive: 250 GByte recommended; 120 GByte may be used.
- Workstation Display: 1024 x 768 or better.
- Network: 1000 base-T recommended; 100 base-T may be used; Server recommended but peer-to-peer may be used.
- Server: MS Small Business Server, MS Server 2008 R1 and R2, MS Server 2003, Windows Terminal Server; Novell. Linux may be used if you have a consultant.
- Printer: Laser recommended.

How Adagio is Different

Specific Design Tools for Each Type of Report

Management reports
Some accounting software uses only Crystal Reports for every type of report. With Adagio, Crystal Reports is used for management reports only. Stock reports can be modified using Crystal Reports for Adagio. Custom reports can be added to any module's Reports menu, subject to security provisions.

Forms
The Drag and Drop forms designer is a simple tool to design invoices, checks, statements, and order entry documents. For design simplicity, formulas are not required; totals and subtotals are available to drop on the form. The creation and control of multi-part forms is simple.

Quick Views & Reports
The GridView table viewer is the tool for ad-hoc enquiries. Desktop Views allow read-only access to the accounting data, subject to security, without requiring access to the accounting modules themselves.

Financial Statements
The Financial Statement Designer is spreadsheet-based, the most reasonable environment for creating user-defined financial statements. It has all the computational power of Excel, but is independent of Excel so users can upgrade the Financial Statements Designer at their own pace and not worry about someone outside of the accounting department upgrading Excel, not knowing they would affect the financial statements.

Protecting the User's Investment in their Data

Since Softrak Systems uses Adagio for our own accounting, we understand the need to minimize the impact of upgrades. In most cases, the new features in upgrades do not need to be incorporated at the time of the upgrade, but can be made later at the most convenient time. Upgrades can be installed at any point, without requiring a day-end, month-end, or year-end.

Requiring Technology to Serve the User, Not the Other Way Around

New features and tools are added only when there are sufficient end user benefits. You don't have to worry about being on the "bleeding edge" of every fad!

We Understand Your Business

To help you focus on the modules important for your business, refer to the grid below. For each business type, the cell for each module will have a star (★) if it is very important for your solution or a check mark (✓) if only moderately important. The catalog page number is in the final column. You'll also want to read the following pages about how Adagio works with your type of business.

If your type of business is not listed, your Adagio consultant can help you decide which modules will be best for you. Also, many of the 3rd party programs are not listed in this directory but could be important for your solution.

Product by Industry Directory

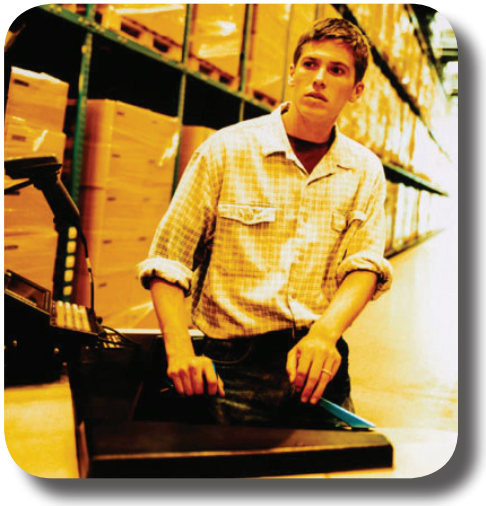
Distribution	Service Organization	Not for Profit	Professional Services	Public Accounting	Contracting/Building	First Nation	Module	Page
★	★	★	★	★	★	★	Ledger	11
		★		★		★	FX Pro	12
★		✓	★		★	✓	Receivables	13
★		★	★		★	★	Payables	14
★	★	★	★	★	★	★	BankRec	15
★	★		★		★		Inventory	16
	★	✓	✓			✓	Invoices	17
★							OrderEntry	18
★	★	★			★	★	PurchaseOrders	19
★	★						SalesAnalysis	20
	★		✓		★		JobCost	21
			★	★			Time&Billing	22
★	✓		✓		✓	★	GridView	23
★	★				★		Crystal Reports	24
✓	✓	★					SalesCQ	25
✓			✓	✓		✓	DataCare	26
★							linXship	36

★ = module is very important for the solution , ✓ = module is moderately important.

Distribution

You need complete control over your inventory, both the purchasing side and the sales side.

For purchasing, you want a Purchase Order program that can easily track outstanding POs by expected receipt date, keep detailed purchase history, and generate customized POs that can be directly emailed or faxed to your suppliers. You want to be able to generate reorder reports, and create "drop ship" POs straight from a sales order.



For sales, you need an Order Entry program that can handle multiple price lists, backorder tracking, and the ability to generate custom forms such as pick slips, order confirmations, and invoices. You also want detailed sales history at your fingertips, both by item and by customer. You need the ability to flag customers, write electronic notes, and pop up alerts so that your order takers are fully informed and warned when interacting with customers.

Integration between Order Entry and shipping software such as UPS Worldship or FedEx, or with your website, is of growing importance.

You need the ability to create custom reports such as a report of how commissions are calculated.

Service Organization

Work order tracking and flexible invoicing are the most important features you need in a billing system. The ability to generate recurring bills for regular service visits is also desirable. You sell both services and parts, and you want to be able to integrate the parts inventory with your billing so that stock is reduced when parts are sold.

Proactive customer relations are the key to generating business. You may want to analyze sales history for trends, spotting customers whose business has slacked off, or to generate a mass mailing to customers who have bought a related service in the past.

You may have a retail store as well as a service department. You would like a Point of Sale program that integrates with the same Accounts Receivable, Inventory and General Ledger program that your service billing program does.

Non-profit or Not for Profit

Tracking your funding variances with drill down reporting and controlling expense budgets with Purchase Orders is very important. Managers are responsible for different projects and they always want up to the minute reports. Wouldn't it be great if they could get their own reports themselves as long as there was no way they could mess up your ledger?

That's where Adagio FX comes in. It gives password controlled, read only access. You create the template for them, then they can get their reports at any time, without bothering the accounting department.

Ask your Adagio consultant how the specially priced Adagio Non-Profit Suite can work for you.

Professional Services

Many architects, consultants, engineers, and software developers need comprehensive management of time and disbursement accounting, with WIP management and transaction billing. If you have different staff members performing a suite of tasks, using different charge out rates, work codes, activity codes, and file numbers, all the while incurring expenses on behalf of clients, the tracking and billing of the professional services can be daunting.

With a simple drill-down procedure, you can oversee who's doing what, for whom, for how long, at what cost, and for how much longer. Adagio Time&Billing includes billable and non-billable statistics, tracks rates and overtime and can be fed to payroll systems.

Progress or final bills can be generated with write-offs or write-ups, at the file type or the work code level. Optionally, disbursements can be retrieved and marked up from Adagio Payables without rekeying. Invoices can be printed on plain paper with graphics and logos or on pre-printed forms, as well as faxed and/or emailed.

Public Accounting

Thousands of accountants in public practice use the award-winning Adagio FX Financial Reporter to prepare financial statements for their clients who use QuickBooks, Simply Accounting, and Microsoft Office Accounting. Adagio FX is the same financial reporter as in the Adagio Ledger so the skills learned in one are easily transferable to the other.

If you spend any measurable time in Excel every month creating financial statements, you should investigate Adagio FX. Create a template for a client and reuse it each period. Use that same template for other clients or easily modify for other charts of accounts. Produce side-by-side budget, prior year or departmental comparatives with absolute or percentage variances. Combine financial statements across different entities – especially great for franchisees. Use your Excel experience to customize the appearance of financial s

Contracting/Building

Being able to monitor activity by job is crucial. You want reports that show revenue, costs and profit by job, and you want to compare actual to estimated expenses, not only at the job level, but at the sub-job level. Managing Purchase Orders is crucial for monitoring costs and job estimates.

For larger jobs, you need to meet the accounting standard requirement to recognize revenue and expenses based on a percentage completion method, or only when the job is completed.

You need to integrate your payroll and job tracking, so that time worked on a job need only be entered once. You may have payroll reporting needs, such as Certified Payroll requirements.

You need to have the ability to produce different-looking invoices to different customers, based on their requirements. Yet you want the invoicing function to be integrated with the job tracking.

First Nation in Canada

Your band probably runs many different programs in health, education, heritage, social services, housing and more. With Adagio Ledger's superb Financial Reporter, the financial officer can produce exactly the reports needed to manage these programs effectively. In addition, Adagio GridView can put a read only reporting tool on any desk where someone needs access to the accounting data in real time.

If you have specialized programs developed for your needs and these programs export data to the accounting system, you can use Adagio's flexible importing features to bring the data into Adagio without re-entering.

Purchase Orders is the first step in controlling budget variances, with the ability to create encumbrance accounting entries for effective compliance reporting.

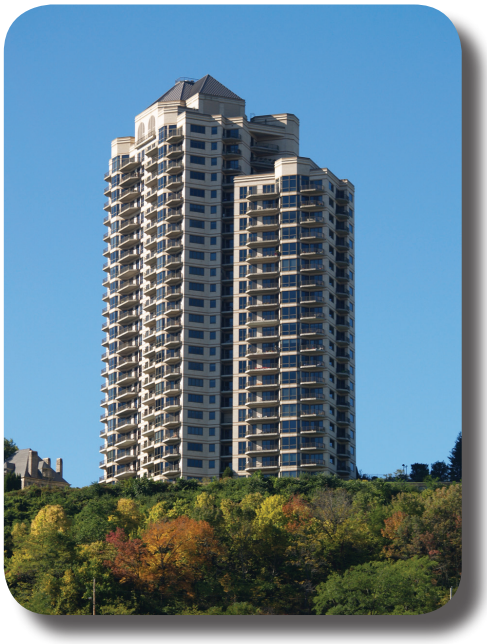
If your band has been running ACCPAC Plus, the people working in the band accounting office will find the move to Adagio painless. The data does not usually need to be converted, so all of the accounting data remains accessible, including the history. The data entry and daily processes

are very similar, so only simple orientation is needed for Plus users to be comfortable with Adagio.

Of course, Adagio Accounting can be an excellent solution for many of the businesses run by First Nations. Adagio can work effectively for everything from sawmills to day-care centres. There are also two Canadian payroll systems specially integrated with Adagio. Your Adagio consultant will help you choose the system that works best for you.

Property Management

Property managers will find Adagio itself to be a cost-effective, powerful, integrated accounting solution. Each property can have its own company database. Set up each unit (address) as a separate "customer" and just change the name as different tenants move in and out. Generate recurring invoices with automatic calculation of additional charges. Print the bank MICR code along the bottom of blank check stock, so you only need one set of stock, regardless of the number of bank accounts you write checks on. You can make any account summarization or calculation directly on the financial statement.



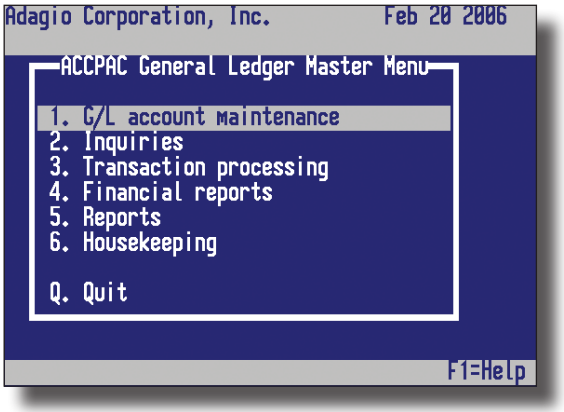
For strata corporations, when a unit is sold, track outstanding charges by changing the account number from the unit-# to a new customer number and create a new customer with the unit-# for the new owner. Use Optional Fields for Unit Entitlement, Floor Plan, Lease Rate, and Lease Expiry. Use Notes to keep maintenance records, complaints, records of by-law infractions, etc.

Dissatisfied With Your Current Software?

Using ACCPAC Plus accounting software

Softrak Systems has been developing and supporting accounting software for the small to medium sized business market for over two decades. One of the largest 3rd party developers for ACCPAC Plus, Softrak created Adagio in 1999 to use the same data structure and operational model as ACCPAC Plus. This means ACCPAC Plus users can move from DOS accounting to Windows accounting without any data conversion and very little operator training.

Adagio is the only accounting software that ACCPAC Plus users can "try before you buy" with their own data.



Using Sage Accpac ERP (also known as Advantage or Accpac for Windows)

Many former ACCPAC Plus users who moved to the Windows Sage Accpac ERP Accounting System (also known as Accpac for Windows or Advantage Series) have been able to move over to Adagio cheaper than upgrading their Accpac accounting software.

If you were happy when you were using ACCPAC Plus, you'll be very happy to "Come home to Adagio" where you can use a familiar operational model, process your documents quicker, and do your accounting without frequent and expensive visits from your consultant.

Outgrowing QuickBooks, Simply Accounting, Peachtree, BusinessVision or Microsoft Office Accounting

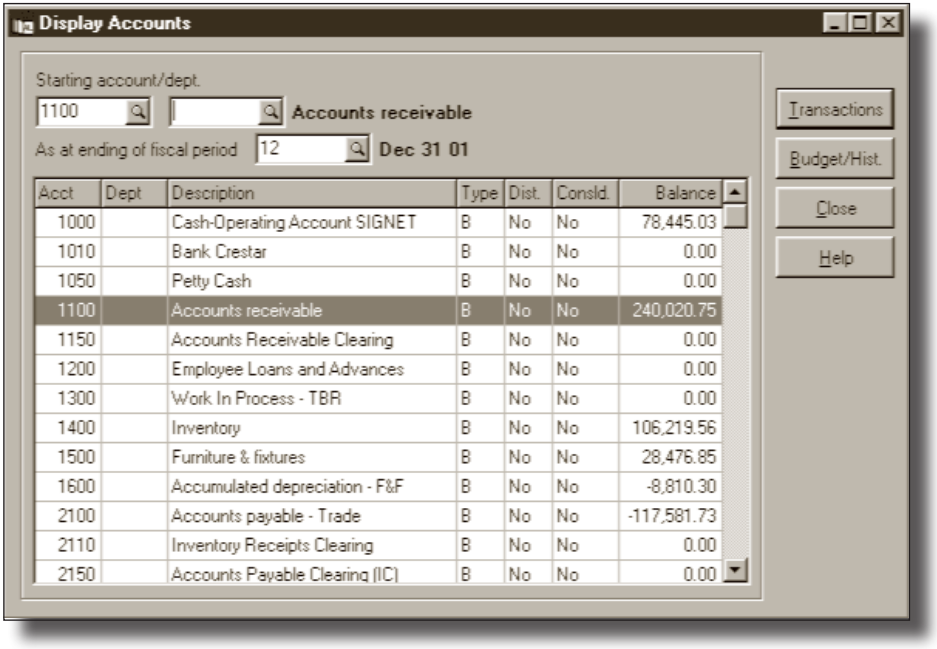
You've worked hard and your business has grown well. Now you need accounting software that can help you manage your growth and provide security and controls. Are any of these situations familiar?

- With so many staff, we need better security
- Our job would be easier if we could copy orders and invoices
- Our inventory needs better pricing and/or costing
- If we could group our customers by type, our reporting would be better
- Our customers should be assigned to specific salespeople
- We make so many sales, we need detailed sales analysis
- We need more accounting staff to have access to our data at the same time
- We need to print batches of checks, not just one at a time
- We've got thousands of inventory items and we're not tracking them well
- I need better reporting/exporting without spending a fortune on a consultant
- More refined departmentalization and budgets would let me pinpoint any problem areas.

Ledger

Adagio Ledger provides a complete General Ledger for your business. Batch transaction management ensures only approved and balanced entries are posted to your ledger.

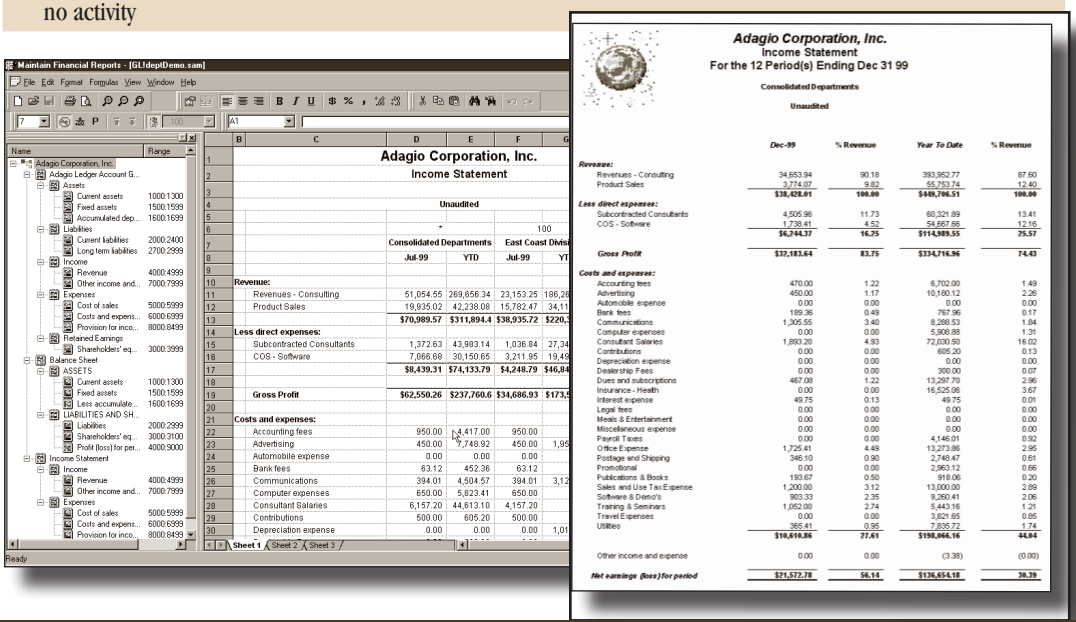
- 6 character account and 6 character optional department validated during data entry
- Includes the same award-winning Financial Reporter that is in Adagio FX (see following page)
- 12 or 13 period fiscal year, with historical, budget, forecast and statistical figures available for reporting
- Keep unlimited history, including transaction details.
- See all transactions that comprise a balanced entry on a transaction inquiry
- A single financial statement can compare up to 10 years of account activity
- Start a new year before closing the current year.
- Create next year's budget or forecast figures without having to open a new year
- De-activate accounts or close periods to prevent posting errors
- Trial Balance and transaction listings for any year, any range of periods
- Provisionally post transactions to verify their effect before committing them
- Automatically re-allocate balances to other accounts or departments
- Create new departments by copying a previously created department



Financial Reporter

Adagio Financial Reporter is included with Adagio Ledger. It provides powerful, easy to use financial reporting, with unlimited design and summarization flexibility.

- Simple drag and drop functionality, with powerful formatting, in a familiar spreadsheet layout
- Drill down from any figure on the financial statement to the totals of the amounts included, then to the period totals, then to the details
- In Group View, describe your chart of accounts and drop the account range onto the financial statement. Then select the desired columns and the statement is designed
- With SmartSheet™ technology, the financial statements automatically adjust to accommodate new accounts added to the chart of accounts
- Comments and notes can be added in rows or columns but hidden on printed financial statements
- Departmental financial statements can be selected and printed as a group with a single mouse click
- Send financial reports, complete with formatting, to Excel® with the ExcelDirect™ button
- Users who only print financial statements are prevented from making unintentional changes to the design of the financial statement
- Design one income statement and print it for all departments, automatically suppressing accounts with no activity



Adagio FX uses the same software technology as the Financial Reporter in Adagio Ledger. Use Adagio FX to:

1) combine multiple entities into a single financial statement

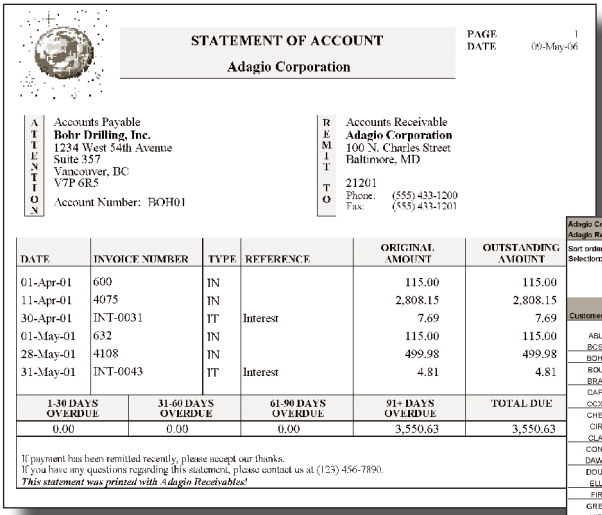
2) let others access their own security controlled financial statements with out allowing them access to change the underlying data

3) replace financial reporting for Simply Accounting®.

Receivables

Adagio Receivables integrates with Adagio Invoices, OrderEntry, JobCost, and Time&Billing to provide complete receivables management for your business, whether you bill time or sell products.

- "Keyboard-centric" design for high-speed data entry
- Client inquiries on a single screen for contact, statistics and outstanding transactions, including those in other modules
- Fully customizable statement using drag-and-drop designer technology
- Broadcast statement faxing or emailing without operator intervention, with customizable cover pages
- Customizable grids speed account lookup and data entry
- Customer notes, with spell checking and pop-up alerts, help staff share critical information
- Optional user-defined fields allow flexibility without custom programming



STATEMENT OF ACCOUNT

Adagio Corporation

PAGE 1
DATE 09-May-06

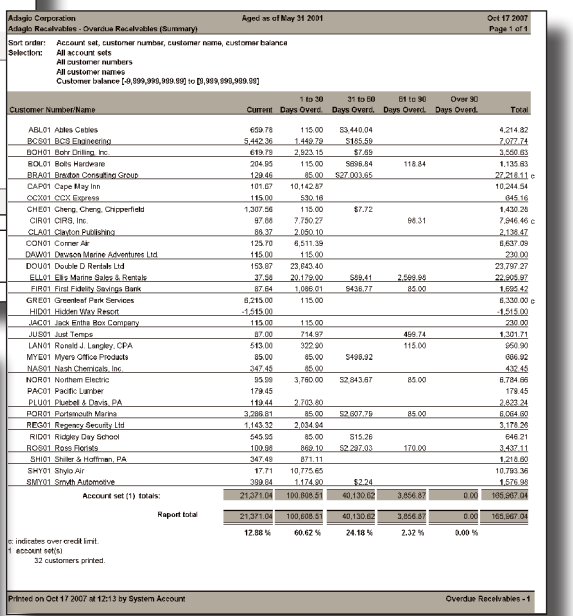
ATTENTION
Accounts Payable
Bohr Drilling, Inc.
1234 West 54th Avenue
Suite 357
Vancouver, BC
V7P 6R5
Account Number: BOH01

REMIT TO
Accounts Receivable
Adagio Corporation
100 N. Charles Street
Baltimore, MD
21201
Phone: (555) 433-1200
Fax: (555) 433-1201

DATE	INVOICE NUMBER	TYPE	REFERENCE	ORIGINAL AMOUNT	OUTSTANDING AMOUNT
01-Apr-01	600	IN		115.00	115.00
11-Apr-01	4075	IN		2,808.15	2,808.15
30-Apr-01	INT-0031	IT	Interest	7.69	7.69
01-May-01	632	IN		115.00	115.00
28-May-01	4108	IN		499.98	499.98
31-May-01	INT-0043	IT	Interest	4.81	4.81

1-30 DAYS OVERDUE	31-60 DAYS OVERDUE	61-90 DAYS OVERDUE	91+ DAYS OVERDUE	TOTAL DUE
0.00	0.00	0.00	3,550.63	3,550.63

If payment has been remitted recently, please accept our thanks.
If you have any questions regarding this statement, please contact us at (123) 456-7890.
This statement was printed with Adagio Receivables!



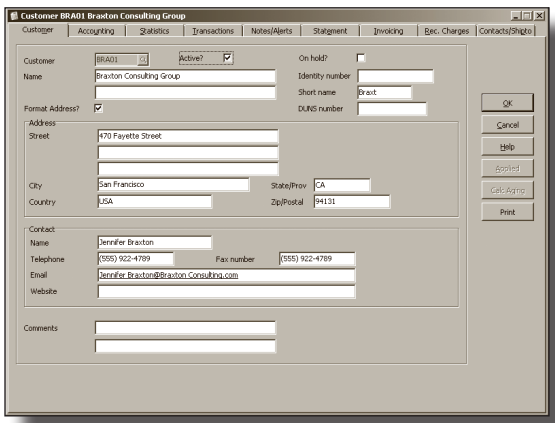
Adagio Corporation — Aged as of May 31 2001 — Oct 17 2007
Adagio Receivables - Overdue Receivables (Summary) — Page 1 of 1

Sort order: Account set, customer number, customer name, customer balance
Selection: All account sets
All customer numbers
All customer names
Customer balance [-9,999,999,999.99] to [9,999,999,999.99]

Customer Number/Name	Current	1 to 30 Days Overd.	31 to 60 Days Overd.	61 to 90 Days Overd.	Over 90 Days Overd.	Total
ABL01 Ables Cables	659.78	115.00	$3,440.04			4,214.82
BCS01 BCS Engineering	5,442.36	1,449.79	$185.59			7,077.74
BOH01 Bohr Drilling, Inc.	619.79	2,923.15	$7.69			3,550.63
BOL01 Bolts Hardware	204.95	115.00	$886.84	118.84		1,135.63
BRA01 Braxton Consulting Group	129.46	85.00	$27,003.65			27,218.11 c
CAP01 Cape May Inn	101.67	10,142.87				10,244.54
CCX01 CCX Express	115.00	530.16				645.16
CHE01 Cheng, Cheng, Chipperfield	1,307.56	115.00	$7.72			1,430.28
CIR01 CIRS, Inc.	87.66	7,780.27		98.31		7,966.46 c
CLA01 Clayton Publishing	86.37	2,050.10				2,136.47
CON01 Conner Air	125.70	6,511.39				6,637.09
DAW01 Dawson Marine Adventures Ltd.	115.00	115.00				230.00
DOU01 Double D Rentals Ltd	153.67	23,643.40				23,797.27
ELL01 Ellis Marine Sales & Rentals	37.58	20,179.00	$69.41	2,569.86		22,855.85
FIR01 First Fidelity Savings Bank	87.64	1,086.01	$436.77	85.00		1,695.42
GRE01 Greenleaf Park Services	8,215.00	115.00				8,330.00 c
HID01 Hidden Way Resort	-1,515.00					-1,515.00
JAC01 Jack Entha Box Company	115.00	115.00				230.00
JUS01 Just Temps	87.00	714.97		499.74		1,301.71
LAN01 Ronald J. Langley, CPA	515.00	322.90		115.00		952.90
MYE01 Myers Office Products	85.00	85.00	$498.92			668.92
NAS01 Nash Chemicals, Inc.	347.45	85.00				432.45
NOR01 Northern Electric	85.99	3,760.00	$2,843.67	85.00		6,784.66
PAC01 Pacific Lumber	179.45					179.45
PLU01 Plunkett & Davis, PA	119.44	2,703.80				2,823.24
POR01 Portsmouth Marina	3,286.81	85.00	$2,607.79	85.00		6,064.60
REG01 Regency Security Ltd	1,143.32	2,034.94				3,178.26
RID01 Ridgley Day School	545.55	85.00	$15.26			646.21
ROS01 Ross Rentals	109.98	869.10	$2,287.03	170.00		3,437.11
SHI01 Shiller & Hoffman, PA	347.48	871.11				1,218.60
SHY01 Shylo Air	17.71	10,775.65				10,793.36
SMY01 Smyth Automotive	399.84	1,174.90	$2.24			1,576.98
Account set (1) totals:	21,371.04	100,608.51	40,130.62	3,856.87	0.00	165,967.04
Report total	21,371.04	100,608.51	40,130.62	3,856.87	0.00	165,967.04
	12.88 %	60.62 %	24.18 %	2.32 %	0.00 %	

c: indicates over credit limit.
1 account set(s)
32 customers printed.

Printed on Oct 17 2007 at 12:13 by System Account — Overdue Receivables -1



Customer BRA01 Braxton Consulting Group

Customer | Accounting | Statistics | Transactions | Notes/Alerts | Statement | Invoicing | Rec. Charges | Contacts/Shipto

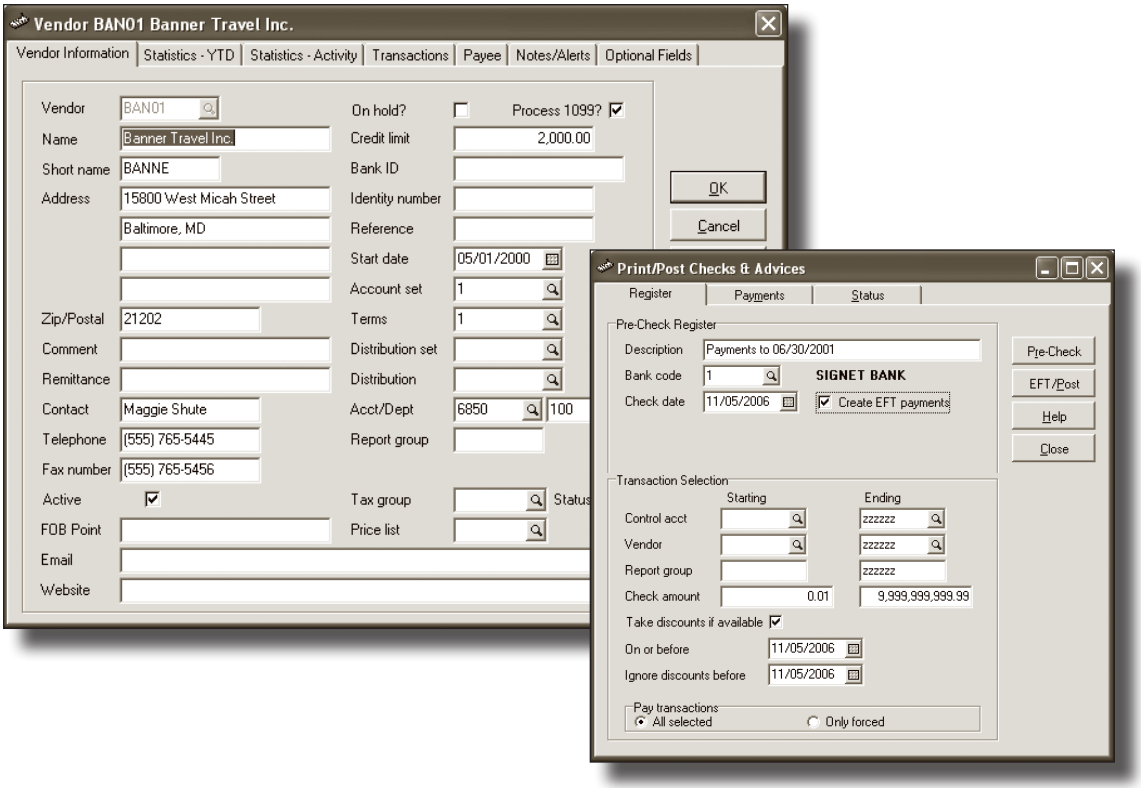
Customer: BRA01 — Active? — On hold?
Name: Braxton Consulting Group — Identity number
Short name: Braxt
Format Address? — DUNS number
Address
Street: 470 Fayette Street
City: San Francisco — State/Prov: CA
Country: USA — Zip/Postal: 94131
Contact
Name: Jennifer Braxton
Telephone: (555) 922-4789 — Fax number: (555) 922-4789
Email: Jennifer.Braxton@Braxton Consulting.com
Website
Comments

OK | Cancel | Help | Applied | Calc Aging | Print

Payables

Adagio Payables provides complete accounts payable management for your business. Track amounts owed to vendors, improve cash flow by maximizing early payment discounts and speed check production.

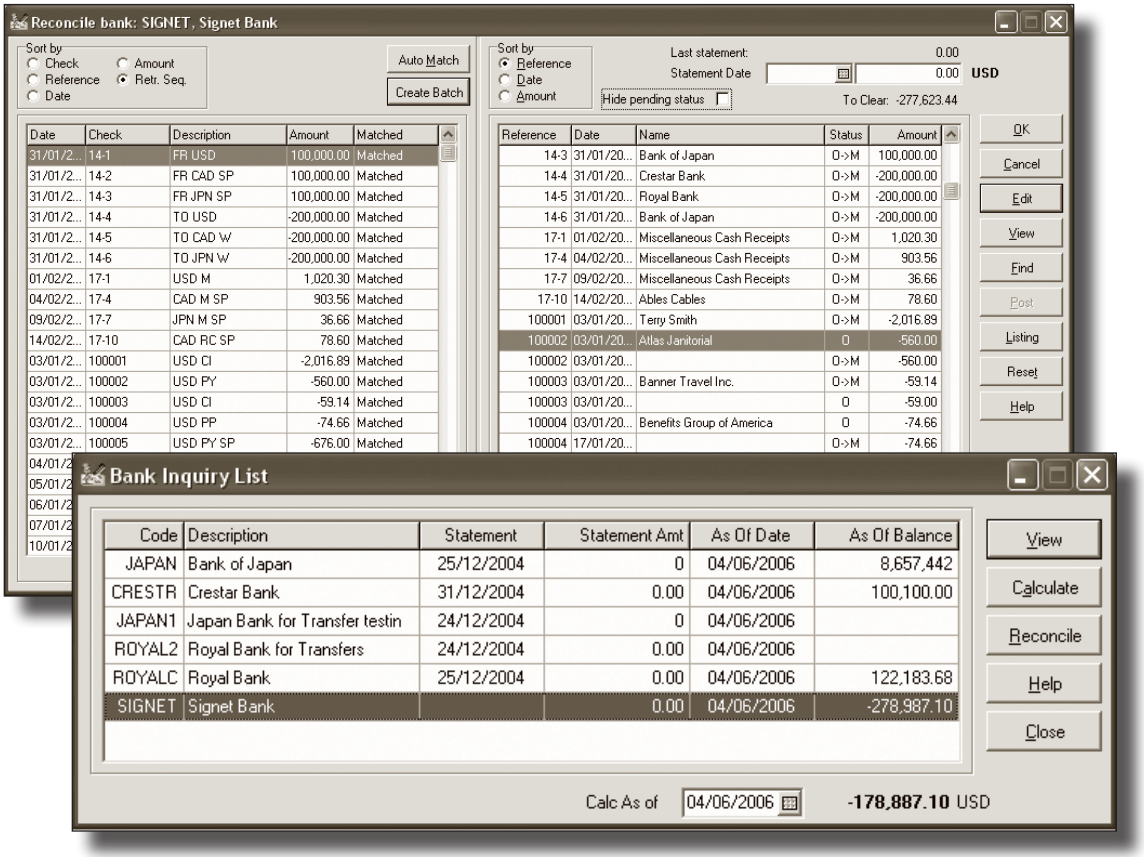
- Tightly integrates with Adagio Ledger, BankRec, JobCost and Time&Billing
- Vendor inquiries on a single screen for contact, statistics, outstanding transactions and G/L expense account distributions of posted invoices
- Handles unlimited bank accounts with customizable checks and bank specific MICR encoding included
- System and manual checks for one-time and recurring entries
- Distribution sets speed expense account allocation during invoice entry. Integration with Adagio Time&Billing allows automatic re-billing of client disbursements
- Aged Cash Requirements report facilitates cash planning
- Prints on blank check stock, including graphics and MICR encoding, to allow printing of checks for multiple bank accounts on a single printer, without having to change forms
- EFT (Electronic Funds Transfer) is available via integration with TelPay® for Business™
- Vendor notes, with spell checking and pop-up alerts, help staff share critical information
- Optional user-defined fields allow flexibility without custom programming



BankRec

Adagio BankRec is a centralized module that tracks your bank balances and lets you manage your cash position. Pick up transactions from Payables and send cash receipts to Receivables. Account for NSF checks in one step. Reconcile your accounts to your bank statement and Ledger in minutes instead of hours.

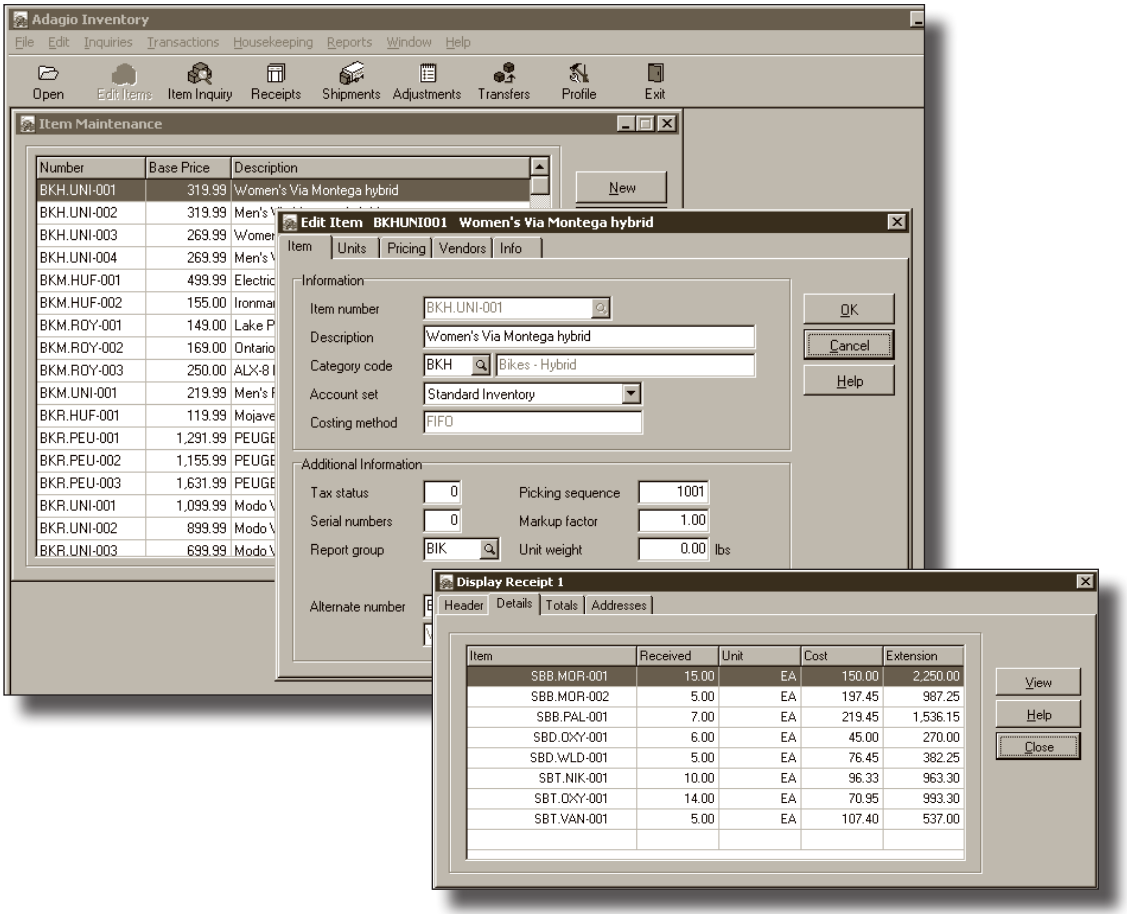
- Up-to-date cash balances available with a single mouse click
- Auto-apply cash to outstanding invoices in Receivables
- Drill-down from a deposit to see the individual checks making up the deposit
- Automatically reverse NSF checks, accounting for bank fees and client charges
- Automatically creates batch for unmatched items
- Matches electronic statements downloaded from your bank against outstanding items
- Automatically mark cleared items in Payables
- Import checks written by other systems
- Reconcile your statement in a few mouse clicks
- Print a bank deposit slip



Inventory

Adagio Inventory is a complete multi-location stock management and control system which tracks purchases, receipts, shipments, returns and adjustments with ease.

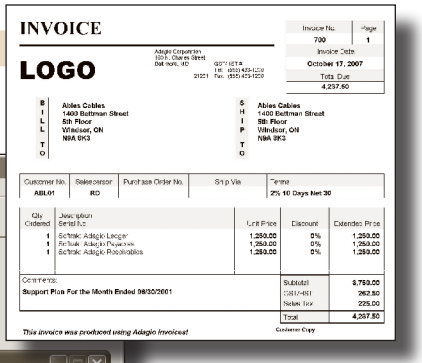
- 16 character part number, with user defined segmentation (max. 4 segments), allows powerful reporting
- Moving average, FIFO, LIFO, standard and user specified costing
- Five markup / discount levels by customer type or quantity purchased with date sensitive pricing by customer
- Alternate price lists and part numbers
- Menu level security by Group or User
- Detailed inventory movement log with 13 period sales history and selective history purge
- Extensive range of management reports with broad range of options for selecting, sorting, and subtotaling
- The historical transaction database allows complete analysis of stock valuation changes
- Inquiries into the transaction history can be selected by transaction type, date, location, source, customer or vendor

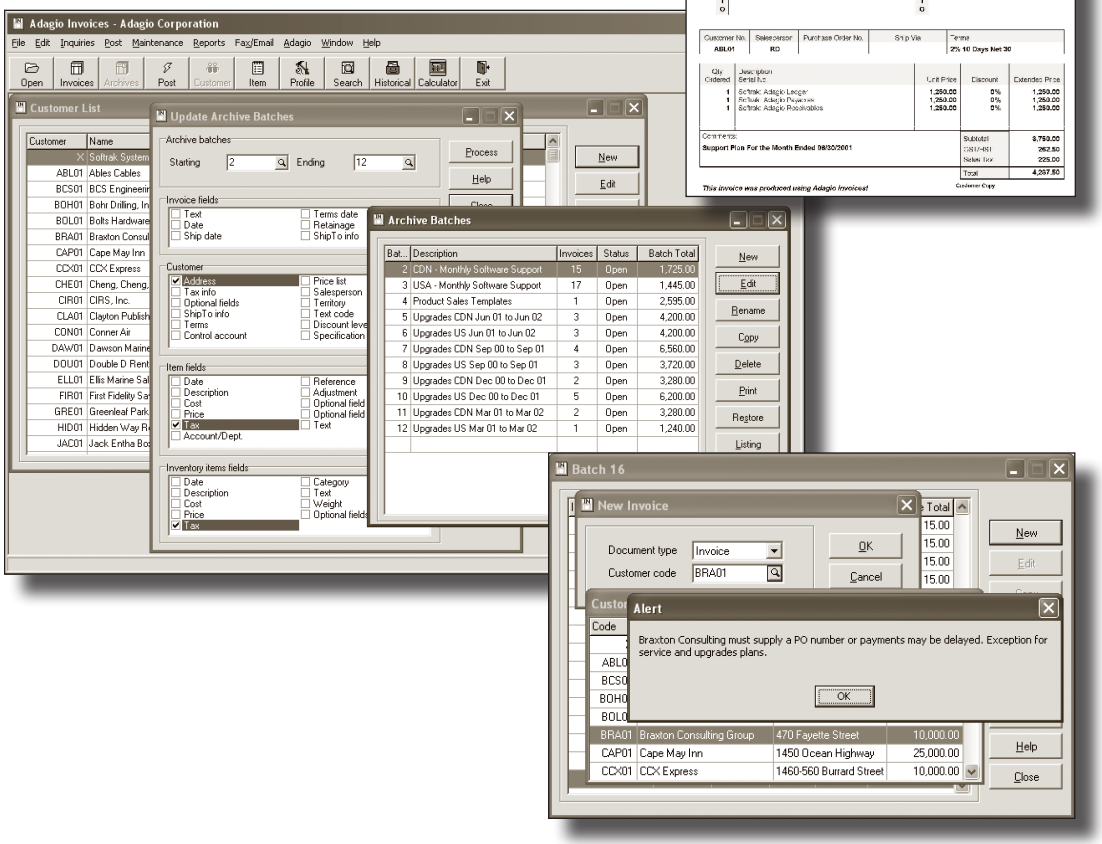


Invoices

Adagio Invoices combines unlimited line items, lengthy descriptions and flexible formatting with powerful archival batch management for recurring invoicing and service billing.

- Fully formatted invoicing with optional paragraphs of text and multiple details section layouts
- Unmatched power for recurring or service billing applications
- Multiple invoice copies with field control by copy number
- Visual drag and drop Invoice Designer gives you professional looking invoices on plain paper
- Add customers or perform inquiry "on the fly" during invoice entry
- Maintain history of all invoices and credit notes, and reprint and/or restore from history
- Archive recurring invoices for batch restore and output with automatic update of invoice number and date
- Full update facility with Block Item Adjustment and Update Archive Batches
- Email or direct fax invoices with scheduled queue management or immediate send
- Built in tax tables handle virtually any tax situation
- Optional integration with Adagio Inventory and/or JobCost
- Optional user-defined fields allow flexibility without custom programming

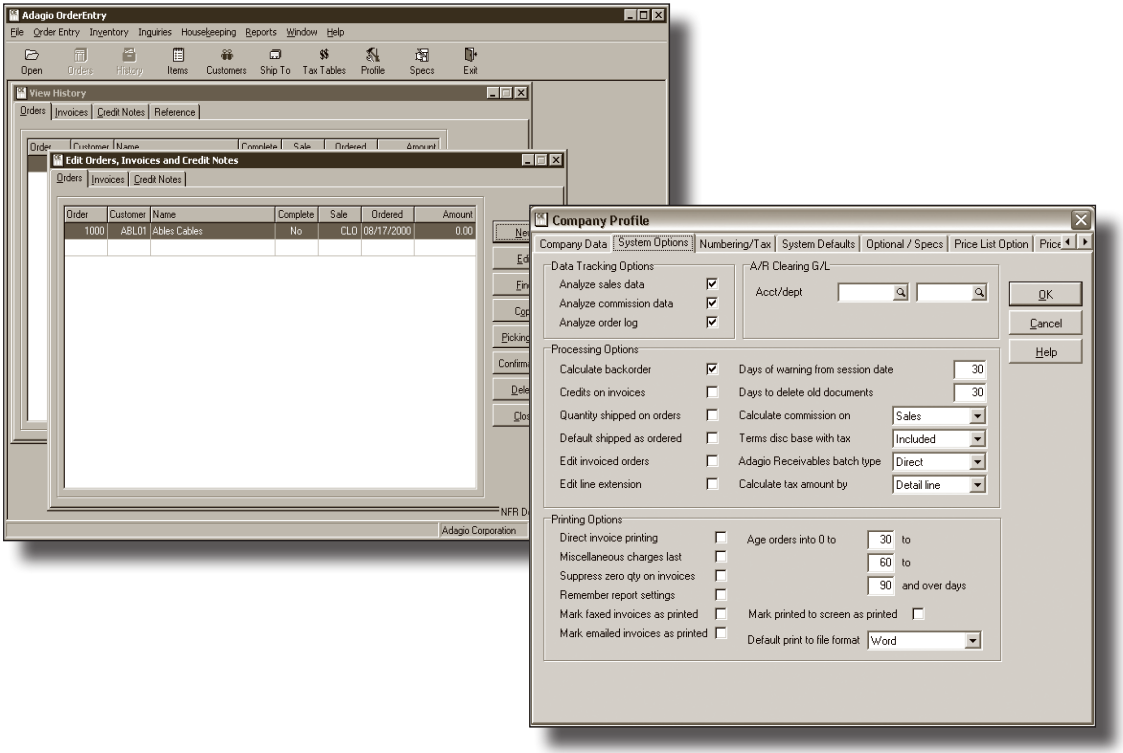




OrderEntry

Adagio OrderEntry automates your sales order entry and invoicing, allowing you to manage and track backorders, future orders and standing orders, invoices and credit notes.

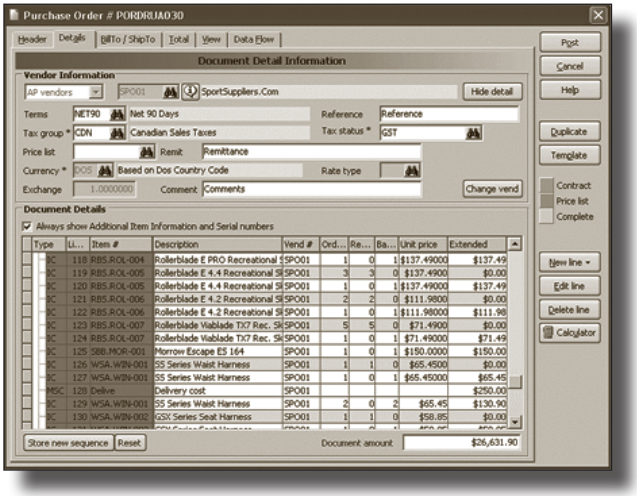
- Prints, emails, or faxes Order Confirmations, Picking Slips, Invoices and Credit Notes designed with Softrak's "drag-and-drop" forms designer with multi-copy control
- Includes item details, miscellaneous charges, comments, shipping instructions, serial numbers and taxes on orders and invoices
- Supports multiple invoices per order with option for automatic back-ordering
- Order action reports highlight orders that can be satisfied from current inventory
- Runs with Adagio Inventory or standalone with a price list
- Optional user-defined fields allow flexibility without custom programming
- Manages unlimited ship-to addresses for customers
- Apply cash payments when entering an order and add customers "on-the-fly"
- Automatically prices an order or allows over-ride
- Copy orders, invoices or credit notes to create new documents
- Keeps a complete invoice and credit note history
- Menu level security and Order Template by Group or User



PurchaseOrders

A sophisticated Purchase Order and Inventory Receipts system that integrates seamlessly with Adagio Accounting. Purchase Orders completes your Adagio solution for distribution, job costing, project management or not-for-profit budgeting control. It is fully integrated with Adagio.

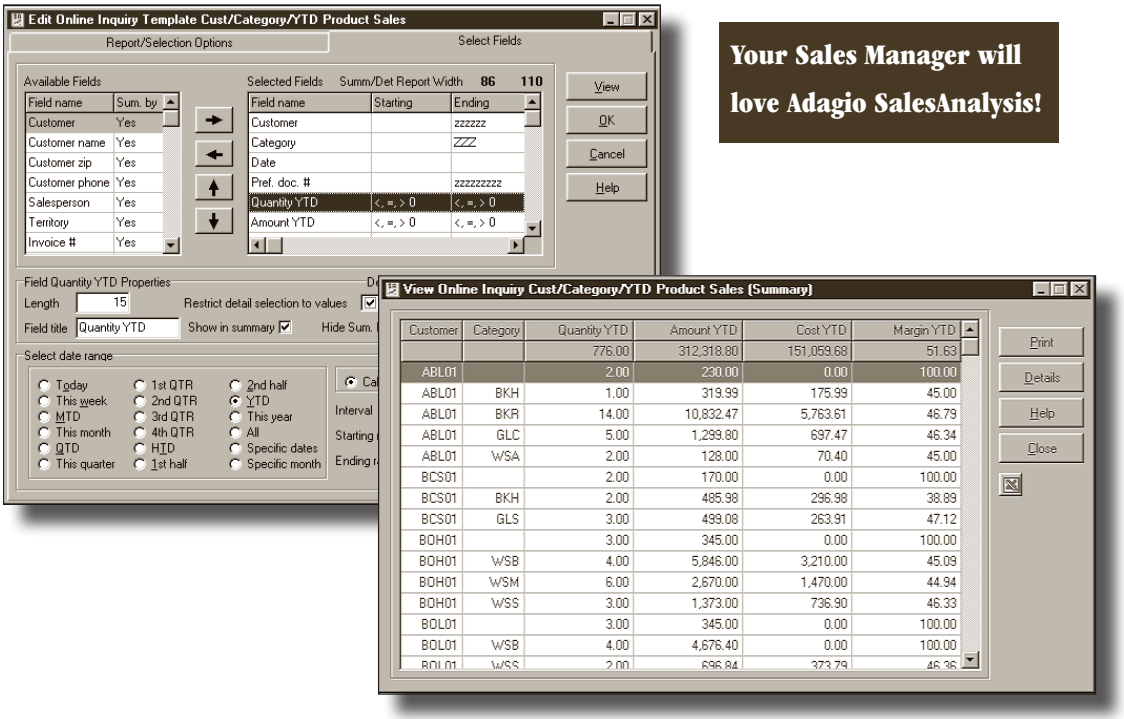
- Print, fax, or email professional looking, fully graphical Purchase Orders to your vendors
- No data conversion from Inventory Receipts for ACCPAC Plus means you are up and running instantly
- Receipting for Multiple Orders, and invoicing for Multiple Receipts
- Summary Orders are color-coded to show order status at a glance
- Sort data how you want to see it with Filtered Order Views-sort or filter by order status (open, completed, partial receipts), order date, or vendor
- Intuitive Data Flow lets you track related documents with drill down capabilities to all your record details
- Add Items and Vendors "on the fly"
- Add additional costs for alternate vendors on the same order, as the order is created, for better costing
- Create Requisitions, approve, and turn into Purchase Orders
- Create unlimited Purchase Order templates for frequently placed orders, for peak efficiency
- Multiple sub-orders, multiple vendors in multiple currencies, and/or ship-to addresses on a single order
- Multiple alternate vendor price list comparisons associated with each inventory item number
- Import sales orders from OrderEntry into PO's, import receipts from bar code warehouse solutions
- Import orders and/or receipts from 3rd party inventory and warehousing management solutions
- Proper accounting and tracking of inventory item landed costs
- Import multiple vendor orders directly from Order Entry into a single Purchase Order
- Compatible with Adagio Inventory, Order Entry, Accounts Payable and General Ledger, JobCost, MultiCurrency, Crystal Reports® for Adagio, Adagio GridView and Adagio ODBC and RF Pathways Warehouse Management solutions.



SalesAnalysis

Adagio SalesAnalysis captures critical sales data at the detail level to allow refined analysis with online inquiry, statistics, charting, and reporting.

- Automatically records sales from Adagio OrderEntry, Adagio Invoices, or CounterSales
- Online inquiries allow quick look ups by customer, item, salesperson, territory, category, or item segment, alone or in any combination, filtered by date range or fiscal calendar
- 15 floating date ranges allow analysis by date, without requiring the user to enter specific dates or change dates for different periods
- Inquiry templates make looking up data as easy as clicking the mouse
- Compare figures like MTD sales and YTD sales side-by-side
- Inquiry results can be printed in summary or detail form, displayed or printed in popular graph and chart styles, or even sent direct to Excel for further analysis
- SalesAnalysis can scan Adagio Invoices and OrderEntry data, or ACCPAC Plus Sales Analysis, Order Entry, or Order History data files to retrieve historical data
- Statistics, like average invoice value or largest customer invoice, make it easy to compare performance in different periods
- A built-in utility can mark invoices as "Paid" based on data maintained in Adagio Receivables so you can calculate commission reports on paid sales
- Use Crystal Reports for Adagio to modify the 15 built-in reports or create new ones to add to the menu

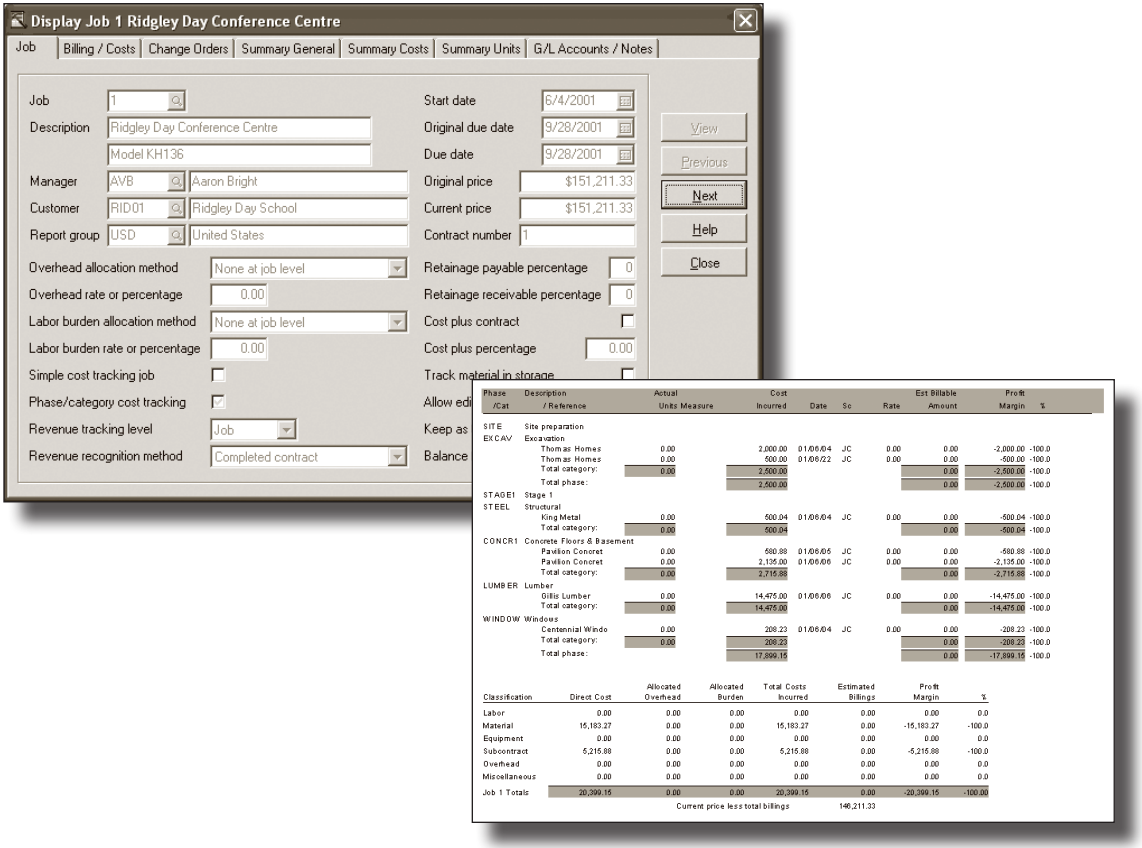


Your Sales Manager will love Adagio SalesAnalysis!

JobCost

Adagio JobCost is the ideal cost tracking solution for construction companies, contractors, and service industries.

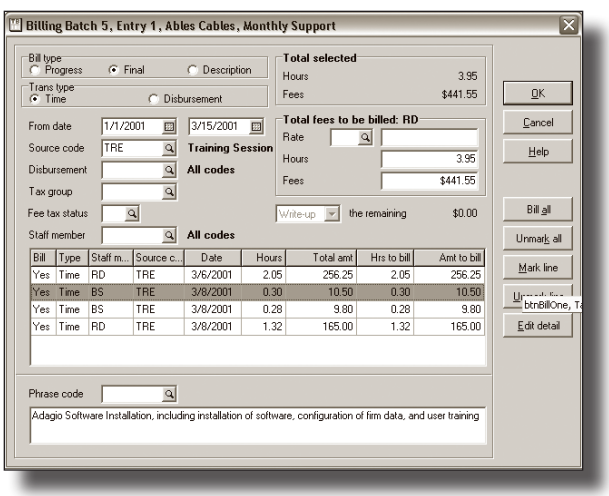
- Completely integrated with Adagio Inventory, Receivables, Payables, and Invoices
- Allows you to profitably measure and track all your jobs or projects
- Accurately and automatically recognize revenue as each job progresses, using any of five revenue recognition methods, including: amount billed and costs incurred to date, on completion of job, percent completion of total cost, percent completion of labor hours, or percent completion of phases/categories
- Break down your projects into phases and categories
- Six character codes for jobs, phases, categories and cost types allow flexibility in defining your project identifier
- Completed jobs can be archived for review or re-activation
- Unlimited additional comments and a chronological note history explain job progress
- Auditable change orders track authorized budget changes to a project
- Automatically allocate expenses to a job when entering invoices in Adagio Payables
- Send revenue automatically from Adagio Receivables or Adagio Invoices, avoiding duplicate data entry
- AIA Billing Work Sheet report is included



Time&Billing

Adagio Time&Billing provides comprehensive management of time and disbursement accounting, with WIP management and transaction billing.

- Ideally suited to accountants, architects, consultants, and engineers, as well as project accounting such as software development
- Maintain an unlimited number of clients, files, disbursement codes, work codes and staff members
- Maintain files like work performed, staff involved, staff in charge, type of work, disbursements and budgets
- Add new clients and dockets on the fly while entering batches
- Choose which fields to display, and change their title, size and position using the user-specific customizable grids and finder
- Use multiple rates, including cost rates, special hourly rates, cost plus contracts and lump sum fees
- Track and account for Work in Progress
- Track billable and non-billable statistics, rates and overtime which can then be fed to Payroll systems
- Use the pop-up TimeKeeper to help staff track and submit time and disbursements
- TimeKeeper can be run remotely on lap tops or locally on the network
- Design bills with the intuitive drag-and-drop WYSIWYG bill designer, including graphics and logos
- Print your bills on blank paper, with graphics and logos, so you can print bills for multiple clients with different billing forms, without changing forms in your printer
- Predefined bill specs for several popular invoice form suppliers
- Email or fax your bills to save on paper and postage
- Drill-down to customer information, as you enter invoices
- Drill-down, to oversee who's doing what, for whom, for how long, at what cost, and for how much longer
- Automatically generate a billing batch for all unbilled time and disbursements for selected clients and files across a range of dates with a variety of filters
- Generate progress or final bills with write-offs or write-ups, at the file type or work code level
- Disbursements can be retrieved and marked up from Adagio Ledger or Adagio Payables

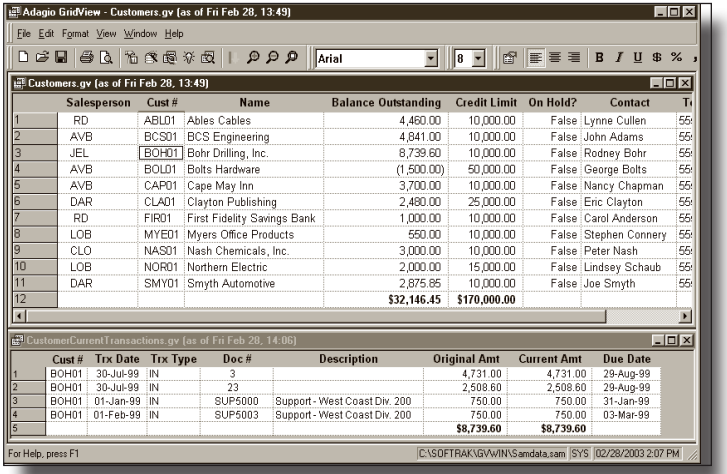


GridView

Each View in Adagio GridView displays data from a single Adagio file. The power of GridView is the ability to choose or re-arrange columns (fields), filter rows (records), automatically sort rows and link Views.

- The perfect way for staff outside the accounting department to display information from Adagio without giving them access to the full accounting programs
- Examples of how your company can use GridView… Executive snapshot of Current Receivables, Payables, Orders, Invoices, Cash (from the GL); All items on backorder in OE, with quantities on PO and on hand in IC; Views of Customers, Vendors, Time&Billing Dockets, Inventory Items, GL Accounts; Salesperson view of Customers, Customer Balances, and transaction views; Recent Invoices by Customer in OE or Customer in Invoice History; Recent Sales by Customer in Sales Analysis; Recent Prices by Customer; Recent Invoices by Vendor; Customers who have purchased Product A but have not purchased Product B
- Formulas and filters let you use simple or complicated if/then/else expressions and common functions to select records
- DateRanges make it easy to create date sensitive views such as month-to-date sales or today's invoices
- Filters can be applied to calculated fields
- The order of columns in the grid can be re-arranged
- The rows can be instantly sorted in ascending or descending order of a specified column or columns
- Where there is a data field in common, views can be linked
- Automatically total numeric columns
- Update a View automatically whenever a data file changes
- Many sample Views included to get you started, filter and formula expressions can be easily reused
- Columns can be hidden when printed to improve the formatting of GridView reports
- The ExcelDirect™ button lets you easily export accounting data to Excel®
- Views can be added to the Inquiries menu in other Adagio modules
- For large databases, GridView Server can greatly increase the speed
- Use the GridView-RW add-on to make changes in a GridView view and then write back to the Adagio database.

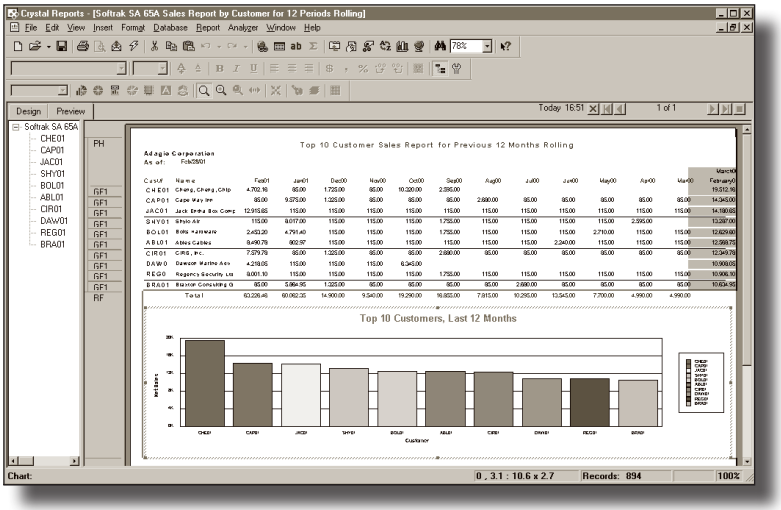
An underlined column heading indicates that this data has been linked to another View. Linking Views gives you great flexibility in viewing related data, as in this example where clicking on a customer number in the first View calls up their current transactions in the second View.



Crystal Reports® for Adagio

The industry standard reporting engine for accounting systems, specifically designed to work with your accounting data.

- Uses the industry standard Crystal Reports V8.5 engine
- All the formatting capabilities and graphic abilities that come with Windows
- Multiple built-in graph styles, including maps, line and box drawing
- Two-Pass reporting lets you generate percentages of totals
- Drill-down capabilities let you view details instantly
- Unlimited sorting, and sorting on groups with user-defined sequences
- Instant distribution via fax or e-mail
- Modify Adagio's management reports, and add custom designed reports to Report menu for Adagio modules
- Softrak's PrintTool utility, included with module, provides ability for other workstations on the same network to print reports without purchasing an additional copy of Crystal Reports for Adagio for each workstation
- Specifically designed to access data from all Adagio modules and most ACCPAC Plus and 3rd party products
- Includes over 70 sample reports that demonstrate run-time parameters, multiple detail sections, report alerts, conditional formatting, subreports, on-demand subreports, and linking by subreport when a link is not otherwise available
- Indispensable for increasing the management information available from Adagio SalesAnalysis, OrderEntry, Inventory and Time&Billing with company specific reports tailored to meet specific needs



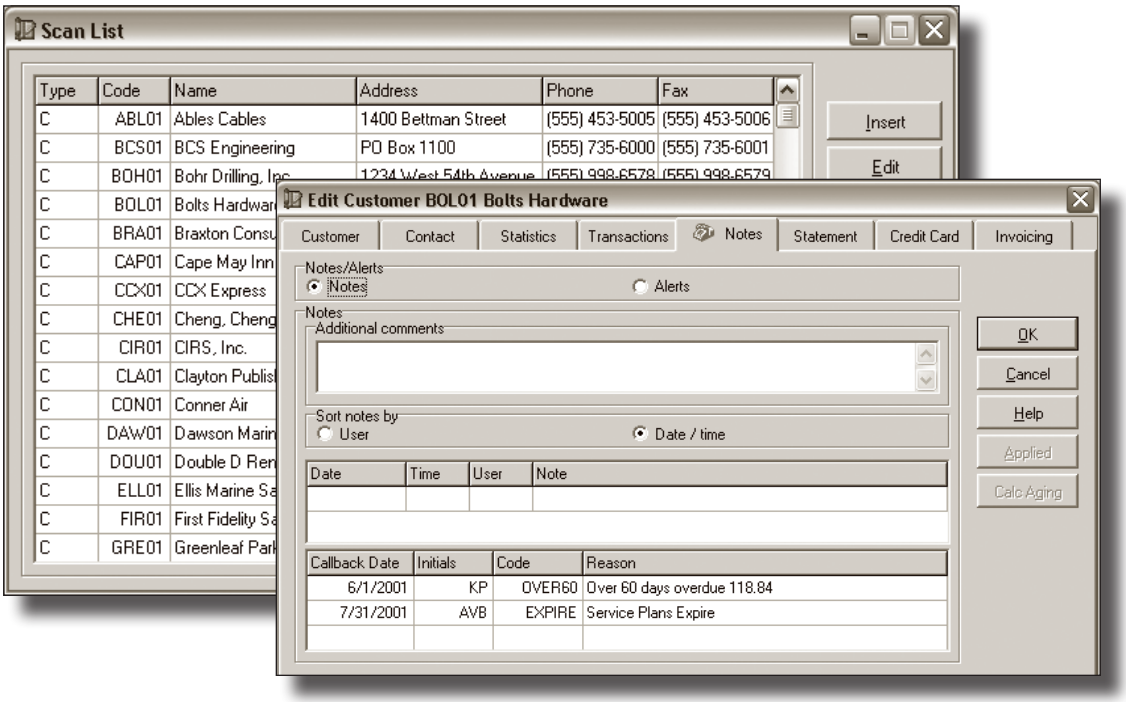
5 Easy Steps...

1. Select a Report Wizard
2. Choose the desired Adagio module
3. Choose the desired fields
4. Sort on any field or group
5. Print, fax and/or e-mail the report

SalesCQ

Adagio SalesCQ is a great tool for anyone who deals with customers or prospects — Customer Service, Tech Support, Credit, or Sales. Get both Contact Management and Quote Management in one module.

- Combines the information in Receivables, OrderEntry, and Invoices with contact management features such as callback dates, reasons and reports, individual or mailmerge letters or faxes
- Track, select, and view customers and prospects
- Prospects can be turned into customers with just a couple of mouse clicks
- Customer/prospect notes, with spell checking and pop-up alerts, help staff in all departments share critical information
- Create and use scan lists as task lists, phone lists or to mailmerge letters or faxes
- Scan lists can be based on customer/prospect Notes, Callback Dates or Reasons, and/or other categories from Receivables, OrderEntry, or Invoices
- Define 9 optional fields (text, numbers, dates) for additional details and selections
- Create, print and manage quotes to assure correct pricing and approvals
- Turn a quote into a sales order with a single mouse click

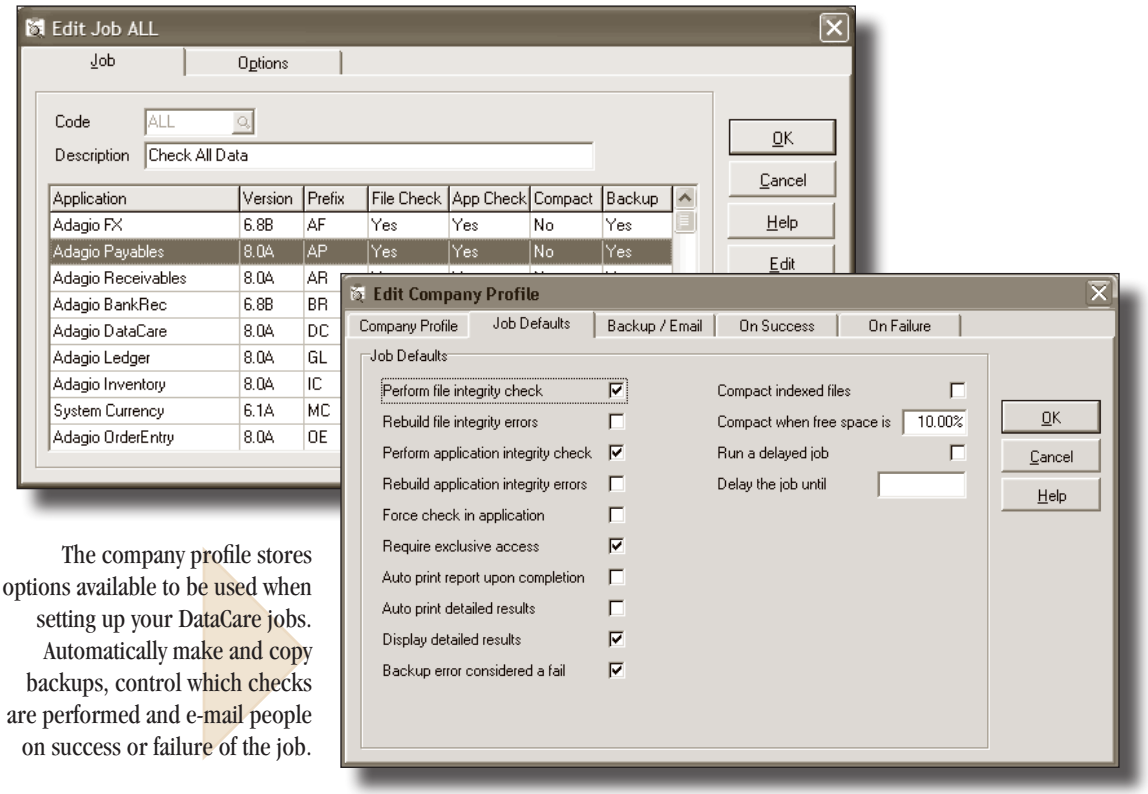


Adagio SalesCQ allows you to scan your customer and prospect database for marketing and customer relations purposes, using numerous selection criteria.

DataCare

Adagio DataCare automatically checks all your Adagio data, unattended! If you are running multiple Adagio modules, or working with multiple company data sets, Adagio DataCare will provide peace of mind and ensure the integrity of your accounting data.

- Set up DataCare once, and let it work its magic every night while your accounting staff are at home
- Opens and reads all your accounting data files, validates the information in the files, and creates a log of the work performed
- Define DataCare jobs, specifying the modules you want checked, and the tests you want performed
- Automatically back up your data prior to checking its integrity. Copy the backups to another directory too.
- Keep a log of all integrity checks performed, and their results
- Email any user, or group of users, on success or to alert them of failure of a job. Attach the results log to the e-mail for review.
- Use Windows' Scheduler to have Adagio DataCare run at night, when the accounting data files are not in use
- Have DataCare automatically run the rebuild function on any damage data it encounters
- DataCare can automatically compact files by removing deleted records to free up disk space and improve the overall responsiveness of your accounting system
- Automatically print the log, so it's available when you arrive at work in the morning



The company profile stores options available to be used when setting up your DataCare jobs. Automatically make and copy backups, control which checks are performed and e-mail people on success or failure of the job.

ePrint

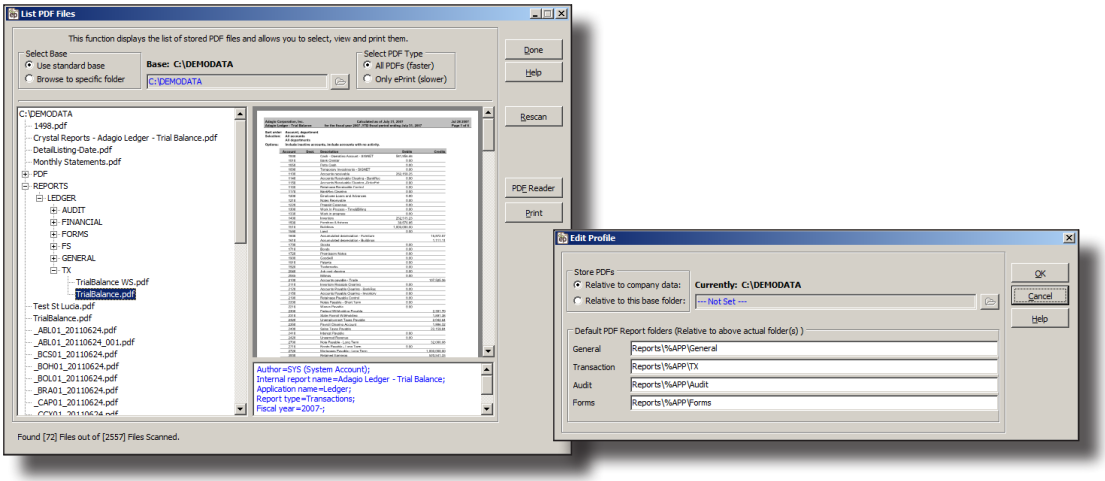
Adagio ePrint enables printout management and filing within all Adagio modules. When Adagio ePrint is installed, all reports and forms in Adagio can be automatically "printed" to PDF and saved with unique, meaningful, auto-generated names in a filing system of your choosing.

Features

- Force all reports to PDF prior to printing – only create paper when absolutely necessary. Protect your audit trail, making certain that critical audit reports are safely saved.
- Save PDF output in separate Folders for Audit, Transaction, General, Financial Statement and Forms "print-outs".
- Decide whether a specific report is an "audit" or "transaction" report, and make sure it is filed in the correct Folder.
- Browse and scan generated printouts to quickly locate a specific report.
- Quickly pays for itself in paper and staff time saved from manual filing.

Overview

- Adagio ePrint provides a simple interface to scan, search and print reports generated from Adagio. Folder paths may be relative to either the company data Folder or to a specific Folder, to make data relocation simple, and provide easy management of storage requirements.
- A Preview window shows a thumbnail of each report as it is selected. File properties automatically set by each Adagio module allow quick searching of hundreds of files to locate the information you need.
- Adagio ePrint adds options to each module's Company profile to control Report management. These options can be set once per company, or on an individual basis if desired.
- In Adagio Ledger, the following section is added to the Company Profile | Posting/Reports tab:
- Separate Folders are available to save each type of output. The setup can be locked, to enforce the filing method company wide, or Users may make their own individual choices. As organizations move away from paper, tighter control of audit reports may be required. File conflict strategies can be designed to prevent the over-writing of important reports.



Adagio Developer Partners

Adagio Developer Partner Solutions

Many programs from 3rd party developers are well integrated with Adagio. These solutions, including some for specific business types, make Adagio a "perfect fit". For more details, contact your accounting software consultant or use the contact info at the bottom of each product page.

Adagio Developer Partners

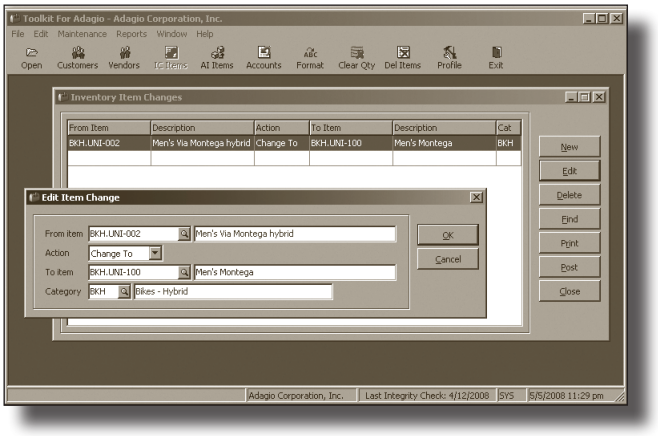
- CRW Systems: Social Assistance, Housing, Medical Transportation
- Dakota Software: Toolkit (number changers), National Accounts
- Edisoft: EDI
- Hilbert Software: 21st Century Payroll (US)
- IMS Island MicroSystems: POS, Purchase Orders, Job Tracking, Label Printing and Inventory Utilities
- Lenmax: EDI, WMS Warehouse Management, Webstore, Made-to-order
- Link2 Systems: X-company, Link2 Points and more
- linXsoft: CRM, Shipping, Order Entry, and Collections
- QLab Systems: PayDirt Payroll (Canada), Social Assistance for First Nations
- SRSoft: Electronic Document Storage, Fixed Assets
- Telpay: Electronic Payments
- Virtual-Vendor: Webstore, Product Catalog Publishing
- vitalEsafe: Web Backup and Disaster Recovery
- Wellspring Software: Printing Solutions and Blank Checks

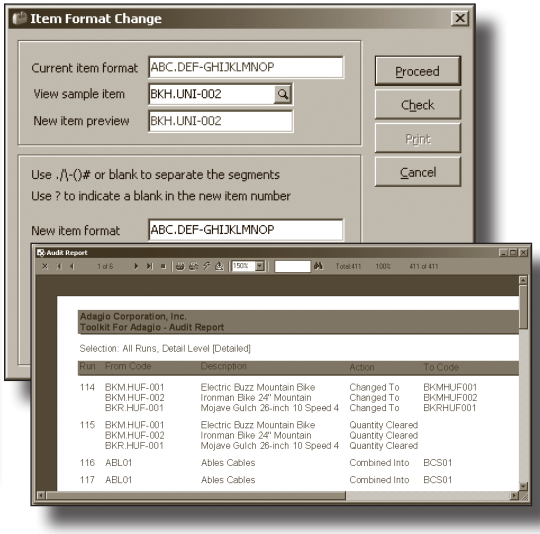
Custom Solutions—Adagio has developed over the years to be quite flexible and these 3rd Party solutions increase the flexibility even further. But, if you have specific requirements that will improve how you can use Adagio, consider custom solutions from Dakota Software (www.dakotasoftware.com). They have a close technical relationship with Softrak Systems.

Dakota Software for Adagio

The Toolkit for Adagio is a collection of utilities essential for Adagio users who wish to maintain their data in an orderly fashion.

- Performs 'Change To', 'Combine Into' and 'Copy To' functions. When codes are combined, all associated data is also combined, including statistics, posted transactions, outstanding balances, quantity, costs and notes.
- Cross-referencing: to ease transition to your new numbers, you can choose to leave the original code in place (cross-referenced), with the name changed to reflect the new code. Then, after a user-defined number of days, the cross-references can be removed.
- A standard Adagio "look and feel" makes the Toolkit easy for any Adagio user to use.
- Automatic backup of your dataset prior to posting changes.
- An audit trail records all changes and can be printed in summary or detail.
- With the Item Format changer, you can change the number of segments, rearrange or resize segments. For example, you can change a single segmented item into a multi-segmented item or vice versa.
- Use the clear inventory function to reset inventory levels or create a secondary Inventory database. Or, use it to clear and remove obsolete items, quantity and costs. Quantity on sales orders and purchase orders are preserved.
- Use the import function to prepare your changes in a spreadsheet and review them before importing them into Adagio.





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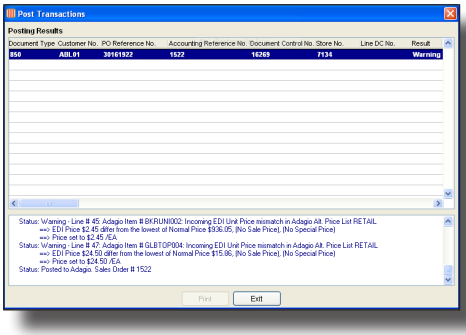
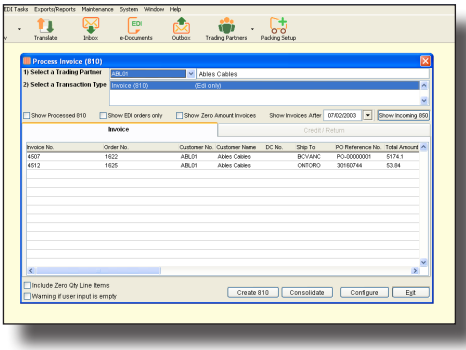
Tel: 604-986-1198
Fax: 604-648-9885
Web: www.dakotasoftware.com

Edisoft Ltd.

Edisoft Merchant is a fully integrated and optimized EDI solution for Adagio!

- Integrates via the API in real time with Adagio Order Entry, Inventory and Receivables helping you leverage the investment in your ERP/Accounting system to keep order transaction costs down!
- Post incoming electronic purchase orders (850 EDI documents) seamlessly into Adagio OrderEntry and automatically generate ASN 856 documents, as well as, convert any Adagio OrderEntry invoice into an electronic document such as an 810 invoice.
- Eliminates the re-keying or order information, workflow redundancies, costly customizations and maps while ensuring your orders are accurate and timely to avoid non-compliance penalties/chargebacks.
- Merchant for Adagio includes a communication module that supports a wide range of common network connectivity protocols such as FTP, AS/2 and value added network provider's proprietary network protocols. This flexibility allows Adagio customers to minimize or all together eliminate monthly VAN fees.
- Over 1700 tried and proven, ready to use trading partner kits containing all the EDI maps required to exchange various documents (POs, Invoices, ASNs, etc.) via EDI with such major retailers as Wal-Mart, Home Depot, Target, Amazon.com, etc.
- Scalable and easy to add on software modules such as the Remote Warehouse module for Adagio allows a company an easy and "worry free" way to exchange 940/945 documents with any number of remote warehouses or 3PLs. Best of all Adagio customers are able to transmit order details of any sales order in the Adagio OrderEntry module whether the order was posted via EDI or posted via an on-line web store.
- Expert business process consulting and EDI technical support is available from Edisoft as a result of years of successfully implementing end to end integrated EDI solutions across various vertical industries such as Food and Beverage, Apparel, Footwear, Housewares, Sporting goods, Electronics and many others!
- ASN module includes configurable packing rules designed to generate ASN 856s faster for larger volume shipments, as well as, expedite the printing of shipping compliant GS1 labels. Your company benefits by producing faster and more accurate shipments and improving your company's retail scorecard with specific trading partners.
- The #1 preferred integrated EDI solution of the Adagio community based on value and quality of software and services!





Edisoft Ltd.
1200 Sheppard Ave. E, Suite #514
Toronto, ON
Canada M2K 2S5

Sales 1-877-EDI-0030 #1
Fax: (416)299-3079
Web: www.edisoft.com

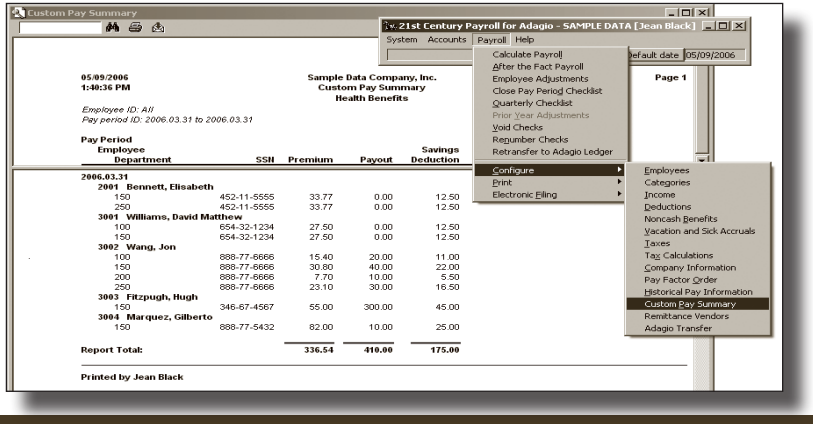
Visit our Youtube Channel to see a self-running demo of Merchant for Adagio!

Hilbert US Payroll for Adagio

21st Century Payroll for Adagio is a full-featured US Payroll application that automatically produces batches for retrieval by Adagio Ledger and JobCost. Flexible setup options give you complete control over customizing Payroll according to your company's practice.

Includes data conversions from ACCPAC Plus Payroll and Payroll Companion™.

- Unlimited Pay Factors – set up all the income types, deductions, accruals, noncash benefits, and taxes that your business needs.
- System-Defined Taxes – federal and state income and unemployment taxes and some local taxes are built-in and supported by tax table updates.
- User-Defined Taxes – create unlimited payroll taxes to cover local and any other jurisdictions not system-defined.
- Payroll expense or both expense and liability posting by department – easy departmentalization for true cost center accounting, on a factor-by-factor basis if need be.
- Optional manual earnings distribution that "remembers" distributions from one Payroll run to the next.
- Timecards bring speed and power to Payroll with easy input of hours worked plus unlimited distribution of payroll expenses. Create Recurring timecards as customized reusable templates.
- Transfer data to Adagio Ledger and Adagio JobCost – automatically and transparently send Payroll transactions to Adagio.
- Workers' Compensation tracking – report wages and hours for workers' compensation-covered jobs.
- File W-2s electronically, or print them on plain paper so they always fit on the form.
- Employee categories – sort reports by categories that you define.
- Custom Pay Summary Reports – easily design as many as you want and control the contents.
- Tax Form Kit (available separately) – produce 941, 940, TWC quarterly report, and CA DE 6, ready to file.
- Direct Deposit (available separately) – after employee setup, run Payrolls as usual to automatically produce the file for submitting to your provider.



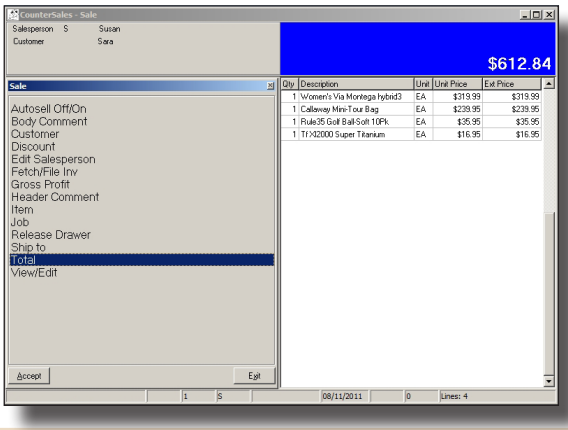
Contact us to request a Features CD, or to find the nearest authorized Reseller in your area.

Hilbert Software
1112 Reagan Terrace
Austin, TX 78704

Tel: 877-740-0112
Web: www.adagiopr.com

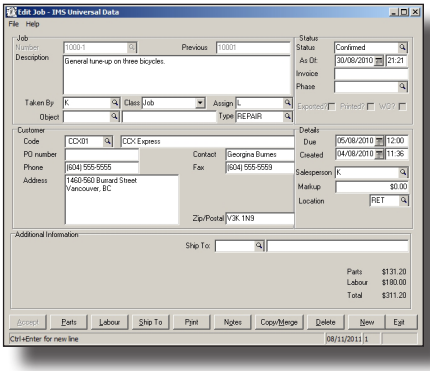
CounterSales

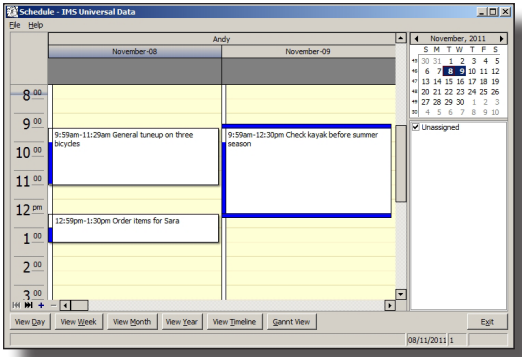
- CounterSales provides retail and commercial sales invoicing with flexible payment management and control functions, fully integrated with IMS JobTracker and SerialTracker, plus Adagio Inventory, Receivables, Ledger and Sales Analysis. Use integrated or stand-alone
- Process sales, credits, payments on accounts, and paid outs
- Payment types are user defined. Any payment type can be supported, including cash, check, credit card, gift certificate, Interac and On Account



JobTracker

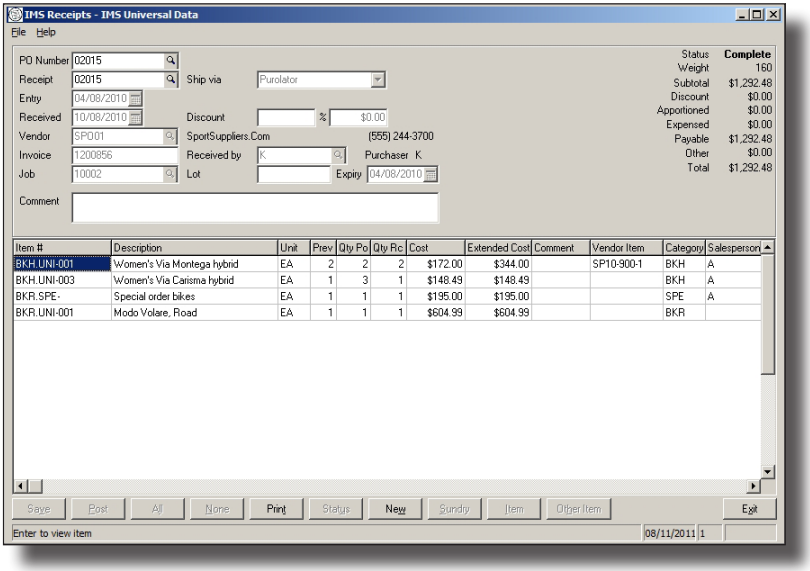
- JobTracker schedules jobs and resources, then tracks parts and labour costs required for completion. JobTracker is fully integrated with CounterSales, POTracker, and SerialTracker and will utilize Adagio Receivables, Payables, or Inventory when available. Use integrated or stand-alone
- Create and manage jobs, quotations, templates, RMAs and Recurring jobs
- Drill down to the job from the calendar schedule
- Group by job, customer, object, phase or job type





POTracker

- Purchase Order and receipt management fully integrated with Adagio Inventory, Payables, Ledger and IMS JobTracker, or stand alone as required
- Purchase inventory items, miscellaneous items and services
- Process additional vendor and external costs
- Track purchases to a budget



SerialTracker

- Manage serialized inventory items, integrated with Adagio Inventory, Order Entry plus IMS CounterSales, POTracker and JobTracker

LabelPrint

- Print item shelf and barcode labels based on quantity received, in stock, or on file

LotTracker

- Manage lotted inventory item, integrated with Adagio Inventory, Order Entry plus IMS CounterSales, POTracker and JobTracker.

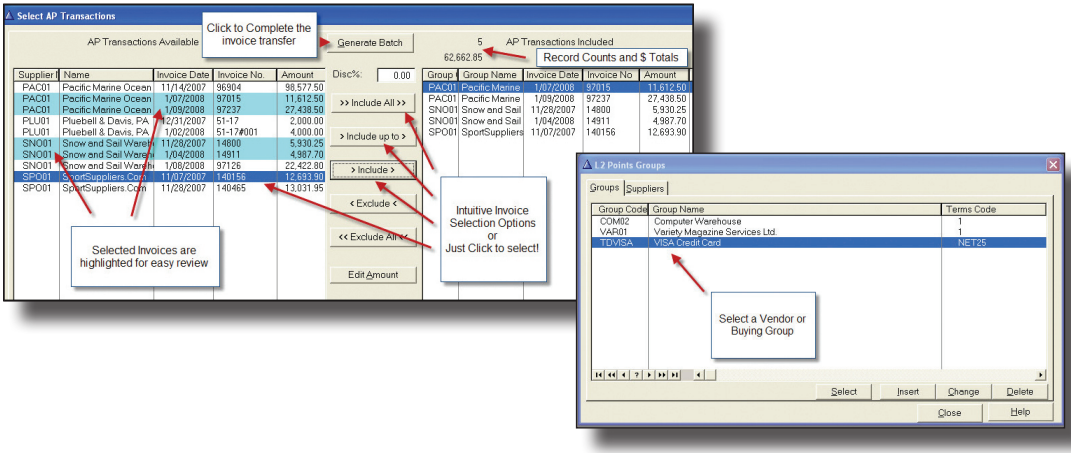
IMS Island Microsystems, Ltd.
160 - 10th Avenue
Campbell River, BC V9W 4E3

Tel: 250-286-0624
Fax: 250-286-0102
Web: www.islandmicro.com/adagio

Link2 Points

Link2 Points maximizes your loyalty points using this practical solution to simplify Credit Card and Buying Group payments in Adagio. With Link2 Points you can:

- Associate multiple credit cards with multiple vendors.
- Have unlimited Buying Groups. Link2 Points makes Buying Group payment processing easy. Use single check payments for consolidated invoice/vendor payments.
- Transfer invoices and/or credits from vendor purchases to another vendor account for your regular Payables payment. Link2 Points even calculates vendor discounts on transfers.
- Get a complete audit trail showing invoice references and source vendor names, including to/from details for both the payment vendor and the source vendor.
- Improve traceability through both GL transaction reporting and segregated source Vendor statistics.
- Integrate easily with Adagio Payables. Link2 Points is compatible with MultiCurrency and Payables.



Link2 Systems designs and builds other software productivity tools that integrate with Adagio, including the following value-added modules:

Ship2 Link: Integrates Adagio to 3rd Party Shipping Solutions

- Transfers order shipment addresses and line item details.
- Writes tracking number details, shipping dates and freight charges back to Invoices.
- Integrates with UPS Connect, Purolator, UPS Worldship, DHL, USPS and Canpar.
- Integrates with 3PL (3rd Party Logistics) applications, for warehouse processing.

Link2 POS: Integrates Adagio into Microsoft RMS POS

- Customer and Item information is downloaded from Adagio with contract pricing, and POS transactions are uploaded to Adagio.
- Integrates with OrderEntry, Receivables, Inventory, SalesAnalysis and BankRec

X-Company by Link2 Systems

X-Company is an efficient accounting solution to allocate and distribute intercompany transactions across unlimited companies. It improves your posting efficiency and saves countless hours trying to reconcile intercompany accounts.

- Eliminate the duplication of entries between entities that share allocations from vendor invoices, payroll distributions, customer invoices and journal entries.
- Integrate into Adagio batch processing for Payables, Receivables, JobCost and Ledger, including MultiCurrency.
- Eliminate month-end due-to and due-from reconciliations of intercompany accounts.
- Unlimited intercompany entities, batches, batch entries and allocations.
- Intercompany allocations drill across the intercompany entity's chart of accounts to select accounts and/or departments.
- An X-Company posting batch is created only when the originating batch is posted, to ensure balanced entries.
- Automatically retrieve allocation sub-ledger batches from each intercompany entity.

Link2 Systems also designs, develops and implements custom solutions for specialized requirements in the distribution, manufacturing and service sector, including databases, EDI, bar-coding, shop floor data collection and web and mobile device interfaces.

Link2 Simple Costing: Date-sensitive Solution to Job Costing WIP Accounting

- A modified process to accrue WIP and deferred revenue, using Crystal Reports and a custom database.
- Truly simplifies setup and processing, and creates new balancing reports.

Link2 Social Services: A Job Cost Solution to Track Costs for Social Services Reporting

- Custom database enables event and cost tracking to meet INAC child and family services reporting requirements by case.

Link2 Systems Ltd.
151 Frobisher Drive, Suite D-214
Waterloo, ON N2V 2C9

Tel: **519-746-3118**
Toll Free: **1-800-540-3164**
Web: **www.link2systems.com**

linXship for Adagio

LinXship is a carrier management tool fully integrated to Adagio and major carrier service companies to manage the workflow of shipments, including shipping cost (rates), bills of lading, shipping manifests and a tracking facility.

Benefits:

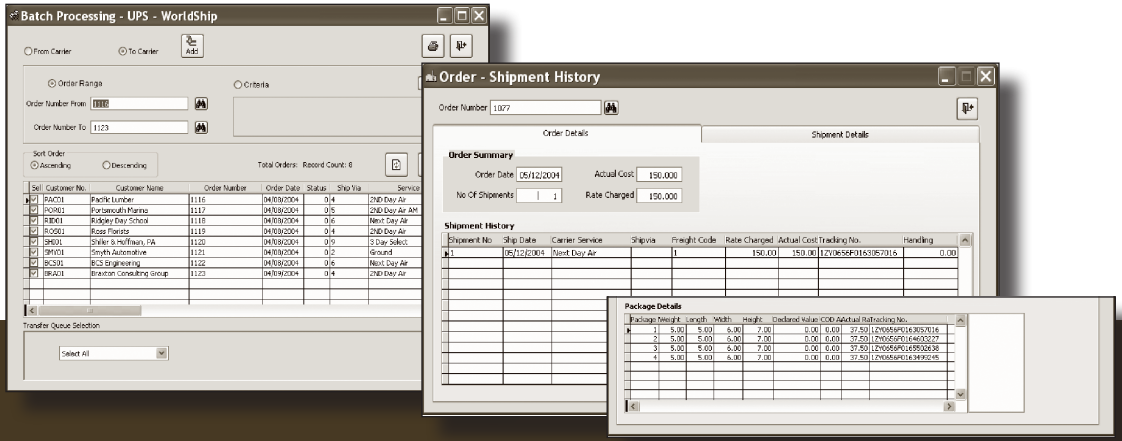
- Transferring shipment information to the carrier system eliminates double entry, speeds up the order process, and can provide better customer service by e-mail tracking and shipping information
- Eliminates entry of carrier charges and tracking information and speeds up the invoice process
- Maintains one common database of shipping information - Reduces errors saving carrier charges, while complying with carrier rules
- Bottom-Line - Cost Savings in labor and carrier charges with major productivity gains

Features:

- Transfers order shipment information from the order
- Retrieves and posts carrier charges and tracking numbers from completed shipment information to order.
- Uses multiple billing options, including Prepaid, Freight Collect, COD and Consignee Billing
- Stores comprehensive shipment history that is available in reports and inquiries for better customer service and cost management
- Provides the ability to up charge/discount freight charges by fixed amount or percentage.
- Tracks shipments in real-time via a web interface
- Summarizes weights by class code from detail line items entered for rate checking and Bill of Lading preparation.
- Prints complete Bill of Lading with the ability to select from pre-designed formats
- Can select items to ship in the BOL from different orders.

Carriers Supported:

- Supports UPS Worldship/Connect, FedEx/Fedex Ground, DHL EasyShip (in development) and many LTL carriers.



linXware for Adagio

LinXware is a family of products that promotes CRM by linking Adagio accounting customers, sales history and product information into popular contact manager and CRM packages like GoldMine®.

linXsync: Data sharing and integration

- Maps customer information to CRM fields with an easy to use mapping tool
- Synchronizes mapped accounting data and detail sales history with all popular schedulers for automatic and unattended updates
- Promotes a prospect to a customer directly to the accounting system with bi-directional updating

linXsales: Customer preferences and buying patterns

- Queries and Graphs sales history by different criteria for the selected customer
- Drill-down to customer information and sales details from resulting query results with option to send to Excel for further analysis
- Sorts and Totals selected information on dollar amount and quantity
- Displays many additional invoice detail fields (Purchase Order, salesperson, ship to information)
- Live Link to current order information when connected to the accounting system

linXorder: Makes Order Entry a Front Office function

- Create new orders/quotations with part numbers and previous pricing from Sales History or enter new items never sold to the customer
- Secure the order by definable controls on pricing, terms, credit limit, and delinquency
- Post the order to the accounting system
- Direct printing of orders with unlimited number of forms. Supports all printing destinations (email, preview, printer, etc.)

linXcollect: Live integration to Accounts Receivable Details and Aging

- Selects and displays accounts receivable transactions and aging (invoices, payments) according to user specified aging criteria in multiple viewing modes: Netted, Detailed, Payments only or Extended
- Drill-down to sales details from invoices
- Tracks accounts with the CRM functions like scheduled call backs, status updates, notes and activity History
- Facilitates the generation of effective letters (e-mails, faxes) by providing detail accounts receivable information to address specific collection criteria

*** Professional version also available (linXcollect Pro) with additional functionality (Promise tracking, enhanced reporting, collector productivity, third party assignment)

linXsoft
24881 Alicia Pkwy. E-314
Laguna Hills, CA 92653

Tel: 877-linxsoft
Fax: 714-508-2493
Web: www.linxsoft.com/adagio

PayDirt Payroll (Canadian) for Adagio

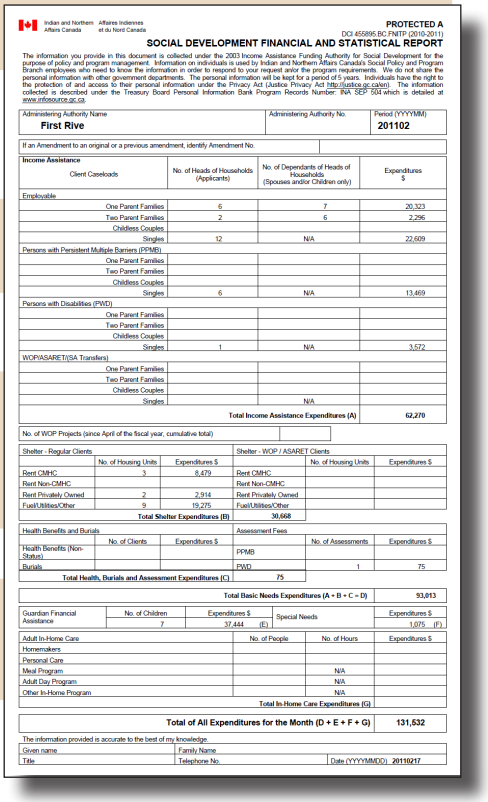
Social Assistance Payments (Payments, Reporting, and Tracking System)

Now you can relieve the recurring headache of preparing and tracking all payments made under the Comprehensive Funding Arrangement (CFA) or the Canada/First Nation Funding Agreement (CFNFA) including:

- Make direct deposit payments to clients' bank accounts for their monthly needs.
- Track payments made on behalf of clients to third parties like utilities, rental agencies, transportation providers.

And you stay in control:

- Record monthly budgets and requirements by individual client using the standard and familiar budget and decision form.
- Print Social Development Financial and Statistical reports as needed to prove compliance with funding agreements.
- Also print the SDFS report in detail showing each recipient's name, the amount paid, any 3rd party payments made, and the date of each transaction. This shows each individual box that the amounts are being reported in on the report itself making auditing any amount a simple process.
- Make payments to clients by cheque or by direct deposit.
- Track guardianees (children in care) and their assigned homes by beginning date and end date in each home, view their history and report that information automatically on the SDFS report monthly.
- Automatically produce third-party payment cheques consolidating amounts for many clients and providing detailed advice slips showing all client account numbers and amounts being paid.



Indian and Northern Affairs Canada / Affaires indiennes et du Nord Canada

PROTECTED A
DCI 455895 BC FNITP (2010-2011)

SOCIAL DEVELOPMENT FINANCIAL AND STATISTICAL REPORT

The information you provide in this document is collected under the 2003 Income Assistance Funding Authority for Social Development for the purpose of policy and program management. Information on individuals is used by Indian and Northern Affairs Canada's Social Policy and Program Branch employees who need to know the information in order to respond to your request and/or the program requirements. We do not share the personal information with other government departments. The personal information will be kept for a period of 5 years. Individuals have the right to the protection of and access to their personal information under the Privacy Act (Justice Privacy Act http://justice.gc.ca/en/). The information collected is described under the Treasury Board Personal Information Bank Program Records Number: INA SEP 504 which is detailed at www.infosource.gc.ca.

Administering Authority Name	Administering Authority No.	Period (YYYYMM)
First Rive		201102

If an Amendment to an original or a previous amendment, identify Amendment No.

Income Assistance Client Caseloads	No. of Heads of Households (Applicants)	No. of Dependants of Heads of Households (Spouses and/or Children only)	Expenditures $
Employable			
One Parent Families	6	7	20,323
Two Parent Families	2	6	2,296
Childless Couples			
Singles	12	N/A	22,609
Persons with Persistent Multiple Barriers (PPMB)			
One Parent Families			
Two Parent Families			
Childless Couples			
Singles	6	N/A	13,469
Persons with Disabilities (PWD)			
One Parent Families			
Two Parent Families			
Childless Couples			
Singles	1	N/A	3,572
WOP/ASARET/(SA Transfers)			
One Parent Families			
Two Parent Families			
Childless Couples			
Singles		N/A	
Total Income Assistance Expenditures (A)			**62,270**

No. of WOP Projects (since April of the fiscal year, cumulative total)

Shelter - Regular Clients	No. of Housing Units	Expenditures $	Shelter - WOP / ASARET Clients	No. of Housing Units	Expenditures $
Rent CMHC	3	8,479	Rent CMHC		
Rent Non-CMHC			Rent Non-CMHC		
Rent Privately Owned	2	2,914	Rent Privately Owned		
Fuel/Utilities/Other	9	19,275	Fuel/Utilities/Other		
Total Shelter Expenditures (B)		**30,668**			

Health Benefits and Burials	No. of Clients	Expenditures $	Assessment Fees	No. of Assessments	Expenditures $
Health Benefits (Non-Status)			PPMB		
Burials			PWD	1	75
Total Health, Burials and Assessment Expenditures (C)		**75**			

Total Basic Needs Expenditures (A + B + C = D)	**93,013**

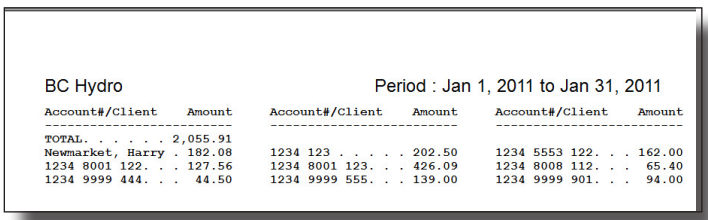
Guardian Financial Assistance	No. of Children	Expenditures $	Special Needs	Expenditures $
	7	37,444 (E)		1,075 (F)

Adult In-Home Care	No. of People	No. of Hours	Expenditures $
Homemakers			
Personal Care			
Meal Program		N/A	
Adult Day Program		N/A	
Other In-Home Program		N/A	
Total In-Home Care Expenditures (G)			

Total of All Expenditures for the Month (D + E + F + G)	**131,532**

The information provided is accurate to the best of my knowledge.

Given name	Family Name	
Title	Telephone No.	Date (YYYYMMDD) 20110217



BC Hydro — Period : Jan 1, 2011 to Jan 31, 2011

Account#/Client	Amount	Account#/Client	Amount	Account#/Client	Amount
TOTAL.	2,055.91				
Newmarket, Harry .	182.08	1234 123	202.50	1234 5553 122. . .	162.00
1234 8001 122. . .	127.56	1234 8001 123. . .	426.09	1234 8008 112. . .	65.40
1234 9999 444. . .	44.50	1234 9999 555. . .	139.00	1234 9999 901. . .	94.00

You already know how much easier PayDirt Payroll is for handling First Nations payrolls. Now you can take advantage of the same great features and timesavers in PayDirt SA.

To request a free WebDemo of PayDirt SA call:

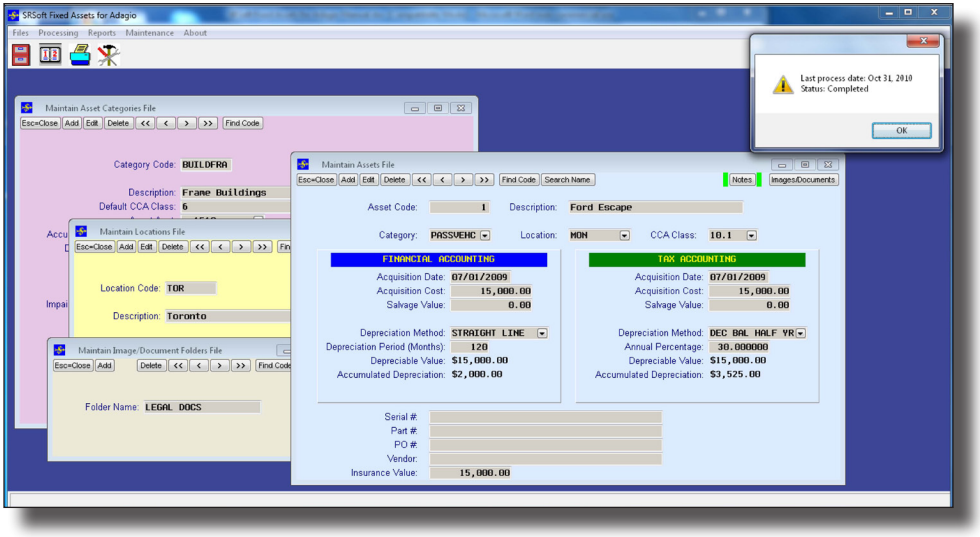
QLab Systems Ltd.
Creators of PayDirt Payroll

Tel: 604-484-9125
Fax: 604-628-9860
Web: www.qlabsystems.com/adagio

Fixed Assets for Adagio

SRSoft's easy to use Fixed Assets for Adagio is a complete asset management system. It's ideal for First Nations or any organization who wishes to maintain a complete inventory of their Tangible Capital Assets together with all associated documents for each item. It's also particularly useful for any organization with critical record-keeping needs (such as maintenance and inspection records).

- Register of individual assets organized by category, location and CCA class
- Account postings defined by asset category, so general users do not need accounting expertise
- Real-time posting of journal entries as data is entered
- Simple period-end process calculates depreciation and posts to Adagio Ledger
- Various depreciation methods are supported and can be linked to asset category
- Financial depreciation and tax depreciation accounting run independently and concurrently
- Partial asset disposals and reversals of disposals
- Individual assets can be assigned to any CCA Class
- Comprehensive range of reports, which can be output to Web browser or Excel
- A limitless amount of notes, electronic documents, and photos can be added to each asset record and stored within the system's database



SMARTRECORDS for Adagio

- In SmartRecords, the term "records" refers to a combination of database information and documents associated with any given case or entity managed by your client's organization.
- The system is highly user-configurable to capture different types of information and documents for different types of entity.
- A key strength of the system is that it does not need expert programming assistance to set-up new data fields and document types. In this way, as your clients' information needs change the system can easily be tailored to meet these needs.
- The system has many powerful features including:
  - » Searches – to quickly locate any information or document
  - » Automated document versioning – when users modify documents a version history is retained
  - » Compliance management – reports on missing documents or incomplete information, to ensure your clients' office policies are enforced
  - » Workflow and diary – to efficiently distribute work within your office
- Record types can be set-up corresponding to master file entities in various Adagio modules, e.g. Vendors, Customers, Jobs, Assets
- Records are refreshed as information changes in Adagio
- Powerful security and access controls can be implemented

SMARTRECORDS HR for PayDirt Payroll

- The SmartRecords HR version maintains records and associated documents for every employee in PayDirt Payroll.
- With SmartRecords HR, it is easy to set-up a distributed HR environment in which your client can deploy the system over their network to departmental managers who can use it to access and update records for their employees only. For example, all employee performance appraisals, absence and sick documentation, etc. can be organized by the departmental managers, and this process can be reviewed electronically by HR staff after completion.

SRSoft Ltd.
6839 Narcoossee Rd, Suite 37-39
Orlando, FL 32822

Tel: 407-506-0756
jcdilworth@yahoo.com
Web: www.SRSoft.com
Web: www.SmartRecords.biz

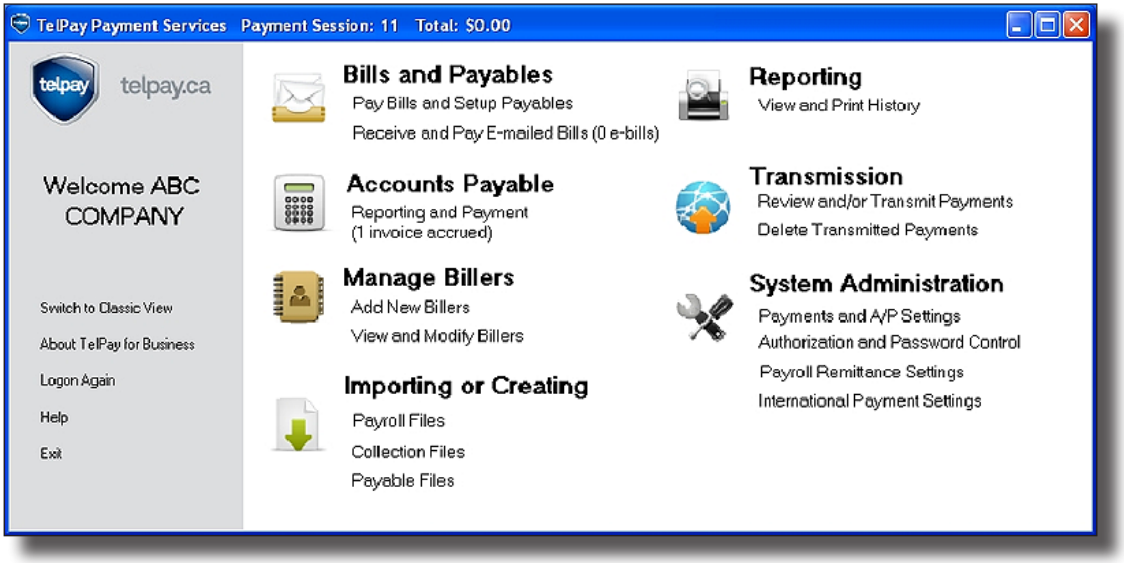
Telpay for Business

Telpay for Business

Pay any business expense electronically, in Canada or internationally.

- Eliminate paper cheques while maintaining solid checks and balances.
  - » Save time and money by reducing or eliminating postage, envelopes, stamps, courier fees, bank fees, and wire transfers.
  - » You are not required to contact your vendor to collect bank account information. Telpay does this on your behalf.
- Enjoy flexible and secure payment authorization.
  - » Approve payments internally or remotely by email and transmit payments to Telpay.
  - » The Telpay system is capable of handling single or dual signature controls.
- Benefit from using two systems that pay well together.
  - » Seamless integration lets you export payment details from Adagio Payables to Telpay for Business software.

Telpay for Business electronic payments software is 'The Better Way to Pay'.



Telpay Inc.
298 Garry Street
Winnipeg, MB R3C 1H3

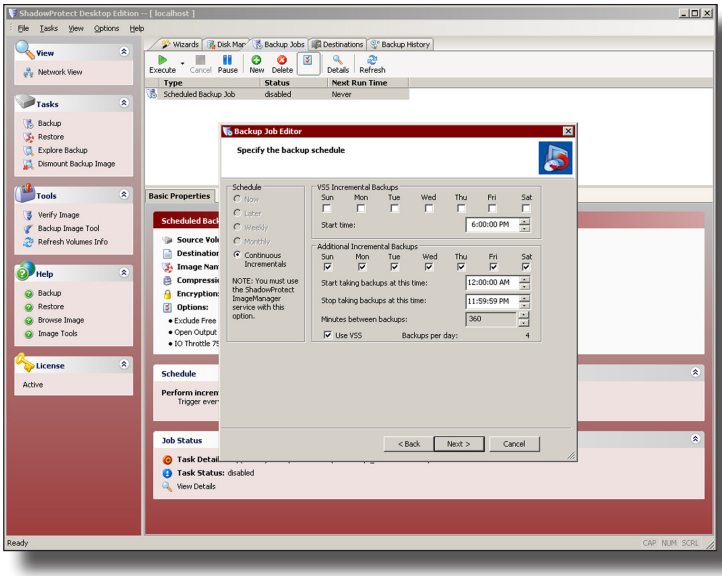
Tel: 1-800-665-0302 or 1-204-947-9300
Fax: 1-866-396-2548 or 1-204-947-2591
Web: www.telpayforbusiness.ca/adagio

vitalEsafe

vitalEsafe…more than just online storage

vitalEsafe provides secure online storage for your Adagio Accounting data and reports. Adagio by Softrak now includes vitalEsafeDirect technology that makes secure offsitebackups of your critical accounting data as easy as local backups.

- NEW–Our new Backup and Disaster Recovery service (we call shadowSafe) provides block–level point-in-time backups for entire servers or workstations. Individual file, volume, or complete machine recovery is possible through a bootable CD-ROM (no operating system restore required). Replace your antiquated and hard to manage backup solution with shadowSafe today!
- Backup to vitalEsafe is now a standard feature of in all Adagio modules. Make daily backups of your data into your secure vitalEsafe folder to protect against loss. With DataCare, you can even automate your uploads for completely unattended operation.
- Share individual folders (with access rights) with other vitalEsafe users. Print, upload and share financial or operational reports with partners, employees, outside accountants, etc. Gain access to information from any computer with Internet access.
- In minutes, you can create a secure Wide Area Network (WAN) linking employees, accountants, lawyers, vendors, suppliers, etc. without investing in expensive communications equipment or expertise. Secure collaboration is an extremely powerful feature of vitalEsafe. Add or remove users with a few mouse clicks.
- vitalEsafe's vitalTools includes a utility (Vsend) that allows you to send (or broadcast) files to any vitalEsafe user's Inbox folder(s) for easy and secure report/file distribution. Now you can send files (up to 4GB!) both securely and efficiently (something that is not true of email).



vitalEsafe
4908 Cahaba River Road
Suite 100
Birmingham, AL 35243

email: info@vitalesafe.com
tel: 205-414-1903
web: http://vitalesafe.com

Wellspring Software for Adagio

PrintBoss is a Windows printing utility that extends the printing capability of Adagio. PrintBoss lets you print any documents out of Adagio Accounting or any modules from Adagio Developer Partners onto blank laser paper.

Flexibility

- Select any source paper tray on any printer for each copy of a document. Use a different color of paper for each copy
- Send a copy of the document as a PDF to any email address—save on postage and envelope costs; no folding or inserting
- Use conditional formatting to customize each copy of the document. For example, omit discount text entirely if no discount is available for the client

Convenience

- Print one copy of a document on demand and save the other copies for batch printing. Give one copy to client/driver and batch the accounting copies for later printing.
- Send a document to any output tray on any printer for each copy. For example, send the original invoice to Accounting's printer; packing slip to Warehouse printer; sales copy to Sales Dept printer.

Security for Payables Checks and Payroll Checks

- Automatically create a positive pay file of the checks your bank is authorized to process. This is the most effective way to eliminate check fraud.
- Automatically print signatures based on a security encrypted "signature" disk

Appearance

- Use conditional formatting to only print information appropriate to the specific copy of the document. No need to include extraneous information on any document.
- Make your documents more attractive with borders with rounded corners.

Save Money

Save time and money while increasing your security with Adagio Blank Checks from Wellspring Software.
Call Softrak today to find out more!

Wellspring Software
445 Sovereign Court
Manchester MO, 63011

Tel: 1-800-600-6861
Fax: 636-527-0012
Web: www.adagio-accounting.com/printboss
www.adagio-accounting.com/blankchecks

Evaluation, Implementation, Training & Support

Adagio is supported by a wide network of consultants and dealers in North America, the Caribbean, Singapore and the Far East, Australia, and Africa. They can help you evaluate Adagio, select the appropriate modules, implement the system, train your staff and provide continuing support.

Evaluation

Adagio® Consultant Reseller

The easiest way to evaluate Adagio for your company is in the comfort of your own office, with a consultant on the phone, and your workstation mirroring the actions on the workstation in the consultant's office. There is no obligation.

The next step would be to use Adagio on your own computer. If you are an ACCPAC Plus user, you can evaluate Adagio on a copy of your own accounting data; users of other accounting software will need to use the sample data provided with Adagio. Once again, there is no obligation.

To begin your evaluation, call the Customer Service team at 1-800-663-9798 or email info@softrak.com to have a consultant contact you.

Implementation

Once you've decided Adagio is right for you, the Adagio modules will be installed and custom fitted to your organization. If you use ACCPAC Plus now, this is an easy step, since Adagio already works the way you and your staff are used to operating. However, with all the new features available in Adagio, you will want to carefully select the features to be implemented.

Training

Training in the use of Adagio is usually provided by your dealer or consultant but there are many ways to learn how best to use Adagio.

- Webinars: 60 minute presentations over the web.
- Online Academies: 90 minute in-depth training each day for a week.
- Classroom Academies: either full day or half day, in the US, Canada, or the Caribbean.
- Adagio Training Conferences: comprehensive, multi-day, hands-on training.
- Adagio courses: provided in and by educational institutions.
- Adagio Opportunity Conference: an annual training and networking event for Adagio clients, resellers, consultants, and developer partners.

For details about training available in your area, talk to your dealer or consultant or check with Softrak's Customer Service team.

Support

Technical support for Adagio modules is provided by your dealer or consultant. Users on an Upgrades Plan can post their questions on the Softrak Products Technical Support Forum. Users on a Support&Upgrades Plan can get technical support direct from Softrak by phone, fax, or email.

Technical Details

Single and Multi-User Access

One user (workstation) can access an Adagio module without requiring any additional Adagio Lanpak licensing units. If more than one workstation needs to use the Adagio modules at the same time, or if that same workstation wants to use multiple copies of that Adagio module at the same time, an additional Lanpak unit is required for each extra simultaneous use of each Adagio module.

Multi-Currency

The Adagio MultiCurrency module enables multi-currency features in all Adagio modules at version 8.0A and higher.

Upgrades & Service Packs

From time to time, Softrak develops new versions of the Adagio modules with new features or functionality (Upgrades), or fixes (Service Packs).

Each Adagio module includes a free two month Upgrades Plan or extended 15 month plan. You will receive program upgrades automatically while your module is on an Upgrades Plan.

Service Packs are free to registered users of the module.

Adagio

Learn More About Adagio

How to Choose Accounting Software – Free electronic reference library

If you are selecting software for your own company or recommending software for a client, request this free electronic reference material:

- **Selecting Accounting Software** – a generic presentation of the terms and concepts to consider in choosing a new accounting software system. There is no mention of Adagio by name or any other accounting software.
- **Evaluating Adagio** – describes Adagio's approach to the terms and concepts presented in Selecting Accounting Software to help you determine if Adagio is the best solution for you or your client.
- **Adagio Accounting Catalog**– describes the "best fit" types of companies for Adagio Accounting and catalogs the Adagio modules and Third Party modules which work with Adagio.

Visit www.softrak.com/sas to request your free copy.

To Learn More About Adagio Accounting

The most effective way to evaluate Adagio Accounting is a no obligation online demo with an Adagio consultant. This way, you can ask questions and see exactly how Adagio will work for you. It is the fastest way to determine if you should invest more time in evaluating Adagio. To select a consultant, call Softrak's Customer Support Team at 1-800-663-9798 or email info@softrak.com.

If you prefer to investigate Adagio Accounting by yourself, visit www.softrak.com.

Things Adagio Users Love

"The great information lookup features. The drill down ability is so convenient. For example, when you create a batch, you can quickly drill to a customer record and bring up all of the sales statistics and transaction history for that customer."

"The integration with Excel. A single click sends your financial statement to Excel, preserving all the formatting. Any fields from any file can be exported using only a few mouse clicks."

Softrak
Packages of Intelligence

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